The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Christ College**

1.2 Address Line 1

> **P.B. No. 7, St. Paul School Campus**

Address Line 2

> **Anand Nagar, Bhopal - 462021 (M.P.) India.**

City/Town

> **Bhopal**

State

> **Madhya Pradesh**

Pin Code

> **462021**

Institution e-mail address

> **christbhopal@gmail.com**

Contact Nos.

> **0755-2750480 (Off), 0755-2750538 (Res), 0755-2681090 (Fax)**

Name of the Head of the Institution:

> **Prof. Fr. Johnson S.V.**

Tel. No. with STD Code:

> **0755-2750480**

Mobile:

> **+91-9425691997**

Name of the IQAC Co-ordinator:

> **Dr. Diwakar Singh**

Mobile:

+91- 9425024983

IQAC E-mail address:

christbhopal@gmail.com

1.3 **NAAC Track ID**

MPCOTE16448

1.4 **NAAC Executive Committee No. & Date:**

EC/66/A&A/105 Dated 21/2/2014

1.5 Website address:

www.christbhopal.com

Web-link of the AQAR:

www.christbhopal.com/aqar2015-16

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.21	2014	5 Yrs
2	2nd Cycle	---	---	---	---
3	3rd Cycle	---	---	---	---
4	4th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/02/2014

1.8 AQAR for the year

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

   i. AQAR _____15/01/2015_____ (DD/MM/YYYY)
  ii. AQAR _____03/07/2015_____ (DD/MM/YYYY)
 iii. AQAR_____-N.A.-_____ (DD/MM/YYYY)
  iv. AQAR_____-N.A.-_____ (DD/MM/YYYY)

1.10 Institutional Status

University	State ✓	Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ✓   No ☐

Regulatory Agency- NCTE
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

Urban ✓   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid **NIL**   UGC 2(f) ✓   UGC 12B ☐

Grant-in-aid + Self Financing **NIL**   Totally Self-financing ✓

1.11 Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ✓   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   **-N.A.-**

1.12 Name of the Affiliating University   **Barkatullah University, Bhopal**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University   **N.A.**

University with Potential for Excellence   **N.A.**   UGC-CPE   **N.A.**

DST Star Scheme	**N.A.**	UGC-CE	**N.A.**
UGC-Special Assistance Programme	**N.A.**	DST-FIST	**N.A.**
UGC-Innovative PG programmes	**N.A.**	Any other (*Specify*)	Minority Institution status recognised by 'National Commission of Minority Educational Institutions', Government of India.
UGC-COP Programmes	**N.A.**		

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2. 6 No. of any other stakeholder and

Community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

15

2.10 No. of IQAC meetings held: **05**

2.11 No. of meetings with various stakeholders: No.   17   Faculty   11

Non-Teaching Staff Students   03   Alumni   01   Others   02

Others-

Rural Development Society Silwani(RDSS)

NGO- Aanchal

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount   -N.A.-

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/**Symposia** organized by the IQAC

Total Nos. **07** | International **N.A.** | National **N.A** | State **02** | Institution Level **05**

(ii) Themes

- **Institutional Level-**
 Workshops- Poster Making, Clay Modelling, Street Play Performance, Workshop on Language Skills
Orientation Programme- Orientation Programme on NCFTE 2009 & New B.Ed. Curriculum
- **State Level –**
Workshop- Central Teacher Eligibility Test
Orientation Programme- Cancer Awareness Programme

2.14 Significant Activities and contributions made by IQAC

- ➢ Session on Educational Philosophy by Dr. Fr. Kurian Kachapilly of Christ University Bangaluru on 03/08/2015
- ➢ Session on Educational Research was conducted on by Dr. Anand Valmiki of Regional Institute of Education on 8/8/2015
- ➢ Formulated guidelines for teachers for transacting the revised B.Ed. and M.Ed. curriculum in an Effective and systematic pattern
- ➢ Orientation Programme on NCFTE 2009 and New B.Ed. Curriculum was conducted on 10/09/2015 Resource person Prof. Ramesh Babu, Prof. Ramakar Raizada, Prof. R.P. Saxena and Dr. Anand Valmiki from Regional Institute of Education Bhopal.
- ➢ Student Feedback on Teacher Educators was conducted on 15/06/2016.
- ➢ Publications of Newsletter and Christ Journal on Education(Bi annual)

- ➢ Workshop on "Language Skills" was conducted on9/12/2015 byMrs. Uma Dubey PGT Hindi St. Paul School Bhopal
- ➢ Workshop on Street play performance by Mrs. Kumud Singh of NGO Sarokar on 1/4/2016
- ➢ Workshop on CTET conducted on 6/12/2015. The resource person for this workshop were Ms. Avni Mishra, Dr.Annsi Sojan, Mr. Manish Malviya, Ms. Milanpreet Kaur and Mrs. Jayanti.
- ➢ Yoga Workshops in the month of December, January and June
- ➢ Other Workshop including SUPW Clay Modelling, Poster Making and Bag Making were organized.
- ➢ Presentation of research papers in international and national seminars by faculty members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
➢ Orientation on B.Ed. and M.Ed. two years curriculum for Teacher Educators	➢ An Orientation Programme on New B.Ed. Syllabus and NCFTE 2009 was organized on 10th September 2015
➢ Workshops on Competitive Exams	➢ Workshop on CTET was organized on 6th December 2015
➢ Orientation on Library as a Learning Resource	➢ Orientation on Usage of Library and Library as a Learning resource was organized on 18th August 2015
➢ Social Welfare programmes to be organized	➢ Visit to Snehalaya(An Old Age Home) was organized on 31/8/2015
	➢ Conducted various competitions in School for underprivileged students on 04/12/2015
➢ Educational Visits	➢ Visit to Tribal Museum was organized on March 19th 2016
	Visit to People's Film City was organized on on 14th May 2016
➢ NAAC Re-accreditation	➢ Submitted the AQAR for the academic year 2015-16
➢ Research papers and publication	➢ Publication of research papers in national and international journals by faculty members.
➢ Upgradation of College Website	➢ Progressive upgradation of college website.
➢ Remedial classes for slow learners	➢ Remedial classes were conducted to help the slow learners improve their academic performance.
➢ Yoga Workshops	➢ Yoga Workshops in the month of December, January and June conducted

 * *Academic Calendar of the year is attached as an Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate N.A.   Any other body ✓

Provide the details of the action taken

> ➢ The management approved the plan of action as conceived by IQAC and gave consent to implement them.
> ➢ Provisional format of AQAR was placed before the Staff Council for Review and Suggestions

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2(B.Ed. & M.Ed.)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ✓   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ✓   Manual ✓   Co-operating schools (for PEI) N.A.

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Revision was made in both B.Ed. and M.Ed. syllabi by the Barkatullah University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	7	2	3	2

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	-	-	-	-	-	1	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		-		-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	4	2
Presented papers	2	7	-
Resource Persons	-	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Yoga classes to establish strong mind for academic excellence.
- Motivating students for learning through social media
- To enhance student teachers' knowledge and awareness students were encouraged to visit Tribal Museum on 19th March 2016 and People's Film City on 14th May 2016 were conducted to see different art forms and they were encouraged to maintain their diary on art interactions in this area.
- Presentation Based Activities, Group Activities, Individual Activities were conducted

2.7 Total No. of actual teaching days during this academic year

239

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the norms of Barkatullah University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Deve

-	-	1

2.10 Average percentage of attendance of students 　　　80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (One Year Course)	97	22	51	23	1	97
M.Ed.	29	79	7	-	-	86
B.Ed. Semester I	43	33	51	9	-	93

Distinction-70% and above

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Periodical review of the teaching-learning process at the end of each semester
- Feedback from students on curriculum, teaching, learning and evaluation

1.13　Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	9

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	-	-	-
Technical Staff	3	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC provides opportunities to the B.Ed. and M.Ed. students to participate in seminars, conferences and workshops organised by various external agencies to present their research papers.
- Conducted a special Session on Educational Research with the help of a resource person Dr.Anand Valmiki Assistant Professor of Education, RIE Bhopal
- Conducted a special Session on Educational Philosophy with the help of a resource person Dr. Fr. Kurian Kachapilly of Christ University Bangaluru
- Publication of Christ Journal of Education(Bi Annual)

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	2	-
e-Journals	-	-	-
Conference proceedings	2	5	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | 3 | Chapters in Edited Books | 5 |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | 1800 |

10% of generated amount-18000*10/100=1800

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | - |

3.13 No. of collaborations   International | - | National | - | Any other | 5 |

3.14 No. Of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | 1 Lakh |

Total | 1 Lakh |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions

received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

1

5

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   1   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   -   State level   -

National level   -   International level   -

3.22 No. of students participated in NCC events:

University level   -   State level

National level   -   International level   -

3.23 No. of Awards won in NSS:

University level   -   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC:

University level   -   State level   -

National level   -   International level   -

3.25 No. of Extension activities organized

University forum   -   College forum   -

NCC   -   NSS   -   Any other   11

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility - 11

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8100 Sq m	Nil		8100 sq m
Class rooms	3	Nil		3
Laboratories	5	Nil		5
Seminar Halls	1	Nil		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	COLLEGE LIBRARY HAS SEATING CAPACITY OF 25.THE MANAGEMENT ALLOWED THE COLLEGE LIBRARY TO USE LIBRARY AT THE GROUND FLOOR AS READING ROOM WITH CAPACITY OF 50			

4.2 Computerization of administration and library

> The entire campus is wi-fi enabled. All the administrative work is done by using computers and internet. Library is partially automated, books transaction through bar coding system.

4.3 Library services:

	Existing (as on 1.7.15)		Newly added (During 1.7.15 to 30.6.16)		Total (As on 30.6.16)	
	No.	Value	No.	Value	No.	Value
Text Books	6135	796445	180	30083	6315	826528
Reference Books	1011	181037	18	10990	1019	192027
e-Books						
Journals	23	14350	nil	nil	23	14350
e-Journals						
Digital Database						
CD & Video	60	*				
Others (specify)						

* CDs based on Science , language, social science etc are donated by the Fathers of CMI, in addition to this College library has CDs on Micro teaching sessions, practice teaching sessions, Dissertation thesis on M.Ed. students (more than 100) and CDs of cultural activities.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Library	Others
Existing	49	34	45	nil	nil	3	1	11	
Added	nil	nil	4			Nil	Nil	Nil	
Total	49	34	49			3	1	11	

In addition to the records(**4.4**)based on availability of computers college has
  ➤ The entire campus is wi-fi enabled.
  ➤ Fully functioned 3 LCD projectors
  ➤ Smart classes (Tata Edge) installed in Classrooms, Labs and Research Cell

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. College organized Training session for B.Ed. and M.Ed. students on use of internet as learning resource .
2. Research cell organized a workshop on "Use of MS Excel in Statistical Analysis" for M.Ed. students .
3. Research cell organized a special session on reviewing related literature using online resources, for M.Ed. students and B.Ed. students.

4.6 Amount spent on maintenance in lakhs :

   i) ICT

> Website Updating & Computer maintenance including Office -0.5336

   ii) Campus Infrastructure and facilities

> Electricity & Water-1.15129
> Vehicle maintenance-1.11434

   iii) Equipments

> Lab Expenses: 0.03

   iv) Others

> Office Maintenance-0.292
> Repair &Maintenance-0.79351
> Stationary & Printing-5.54454
> Advertisement-0.10352
> Audit Fee-0.06

   Total :

> 4.6228 lacs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Journals both print and electronics are made available.
- Orientation Programmes, seminars and workshops were conducted for B.Ed. and M.Ed. (as per the Norms of the University)
- Placements were provided to B.Ed and M.Ed students.
- The institution publishes its updated prospectus annually. The information content is disseminated to students at the beginning of every academic year.

5.2 Efforts made by the institution for tracking the progression

- Internal examinations serve as effective tools for evaluating the students progression during the course.
- Model examinations and semester examination results are monitored and discussed for improvement.
- The financial commitments for organizing the Inaugural function, seminar, workshops, guest lectures, citizenship Training camp and other programmes were provided from the Management for overall development of students.
- Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels.
- The Alumni Association maintains consistent correspondence with alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
43	4	-	-

(b) No. of students outside the state

3

(c) No. of international students

NIL

Course	No	%		Course	No	%	
B.Ed.	9	21	Men	B.Ed.	34	79	Women
M.Ed.	1	25		M.Ed.	3	75	
Total	10	21		Total	37	79	

Course	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
B.Ed.	48	13	11	28	-	100	18	12	6	12	-	48
M.Ed.	30	1	-	4	-	35	2	1	-	1	-	4

Demand Ratio- Not applicable as admission is through state level counselling.

Drop Out- 6

Reason- Students were not ready to attend regular classes.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - Orientation on CTET Exam was organized on 6th December 2015.
> - The faculty members provide relevant information regarding NET, CTET examinations and their syllabus.
> - Question papers of previous examinations and reference books are made available in the library for practice.

No. of students beneficiaries

| 30 |

5.5 No. of students qualified in these examinations

| NET | - | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others (CTET) | 12 |

5.6 Details of student counselling and career guidance

> - Orientation Programme on B.Ed. and M.Ed. entrance was conducted on for the 19th April 2016.
> - Orientation Programme on CTET was conducted on 6th December 2015
> - Academic problems of the students were identified by mentors and solved.
> - Through Notice Boards students are informed about dates and procedure for appearing in major exams like CTET, NET, etc.
> - Guidance is provided for job opportunities, application procedures and interview preparations to the teacher trainees. The counselling service is useful for those student teachers who need inputs for psychological adjustments and improvement in self image.

No. of students benefitted

| 47 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	1	36*

* as registered

5.8 Details of gender sensitization programmes- Total Number-06

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

| State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	34	598880
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 1 |
- Each B.Ed. student gives literacy to two Girl Children and one adult every year.
- Students distributed fruits and gifts at old age home.

5.13 Major grievances of students (if any) redressed:
- Time table to be changed during summer (especially in May)

Action taken- Morning hours time table arranged.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision

Christ College aims at maintaining a delicate balance between excellence and empowerment through holistic approach toward excellence in every facet of this institution's life without compromising the compromising the commitment to society, especially to the weaker sections, empowering them to emerge as leaders who can discover their capacity to transcend everything that prevents them and others from becoming mature and better human beings in order to fulfil the specific mission God has given to each one.

The Mission

Leadership is for the realization of Jesus vision for a just and human society where dignity of the human person is upheld, where unjust social structures where the poor and the marginalized are specially taken care of and where every human being without any distinction or discrimination as own brothers and sisters making one human family Vasudaiva Kutumbakam. Through Christ College, we envisage to form the future educators, teachers, leaders and citizens who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who will champion the cause of justice, fraternity, liberty, equality, love, truth, peace and communal harmony and who are even open to further growth. The well groomed teachers who are leaving the portal of this temple of learning are moulded to decipher the unique potential of a child and possess the passion to impart imaginative, innovative and hands-on education creating a child-friendly environment in their future institutions to carve out a promising future to the children under their care fashioning them value based citizens useful to our country and to the world at large.

6.2 Does the Institution has a management Information System

- Disseminating information through personal interactions, college prospectus, emails, SMS, phone calls, notice board etc.
- Constantly updating College Website

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution follows the prescribed curriculum of Barkatullah University, Bhopal for M.Ed. and B.Ed. Courses.

6.3.2 Teaching and Learning

Individual & Group Activities
- 19.08.2015-Individual Activity-Describing and narrating a picture was conducted to develop vocabulary and creativity , Activity- Developing a story through picture was conducted to develop the imagination power of the students
- Activity Retelling was conducted on 21/9/2015 to develop understanding concept and sequencing the facts
- Group Activity on 30/9/2015: Story Narration through picture pasting and assigning titles and moral for story was conducted to develop visualization and vocabulary
- Activity on 30/9/2015-Plus and Minus of different types of curriculum was conducted by Dr. Diwakar Singh to develop understanding and concept of different types of curriculum. Especially teacher centred and learner centred activity.
- Reading Activity-4/11/2015, Objective: (a)To develop comprehending and visualizing ability (b)To develop the students confidence
- Activity(16/12/2015)**Role Play** on British System of Education, Oriental occidental controversy, Macaulay's Minute and Wood's Despatch **Objective of this activity-** To make students know about the development of education in India, status, problems and issues during the British period
- Educational Psychology Applied Discussion was conducted on 21.09.2015 by Dr. Preeti Shrivastava to understand the concept of Educational Psychology Thinkers.

Presentation and Discussion-
- Presentation based activity- Issues related to present day school curriculum was conducted by Dr. Diwakar Singh on 21/10/2015 to make the students understand the process of evaluating the curriculum.
- Presentation based Activity (18/12/2015)CC2-(Education in India-Status, Problem and Issues)Comparision of Vedic and Muslim Education System, Objective- To make students know about Vedic and Muslim education systems and its impact on present education system.
- Development of Social and Emotional Development was organized my Dr. Preeti Shrivastava to develop their learning capacity and to develop the ability of speaking and expression.
- Special Lecture on Basics of Hindi Language on 9/12/2015. Resource Person-Mrs. Uma Dubey (PGT Hindi St. Paul Sr. Sec. School, Bhopal)

Workshops-
- Workshop on SUPW (Poster Making) on 10/12/2015 by Mrs. Jyoti Andhurkar
- Dhyaan Karyashala was organized by Mrs. Pratima Prasad on 19/12/2015
- Workshop on Experimentation with visual arts Pastels organized on March 5th 2016
- Workshop on Experimentation with visual art Posters was held on 10th 2016
- Visit to Tribal Museum on March 19th 2016
- A Workshop on Street Performance held on 1/4/16 , the resource person for this workshop was Mrs. Kumud Singh of Sarokar Group (An NGO)
- Teaching Aid Competition held on 23rd April 2016 (On any topic related to the pedagogy subject)
- Workshop on Clay Modelling was organized on March 12th 2016 by Mrs. Surbhi Saraf.
- Art and Craft Exhibition-23.09.2015

6.3.3 Examination and Evaluation

- We strictly adhere to the rules prescribed by the university in conducting exams.
- Examinations were conducted by Barkatullah University in two aspects namely Practical and Theoretical Examination.
- Semester system with Continuous Internal Assessment is followed.
- The Principal and the faculties monitor the performance of the students by making an analysis after every internal test and external examination in meetings.

6.3.4 Research and Development

During this academic year –
- Session on Educational Philosophy by Dr. Fr. Kurian Kachapilly of Christ University Bangaluru on 03/08/2015
- Session on Educational Research was conducted on by Dr. Anand Valmiki of Regional Institute of Education on 8/8/2015
- 3days special session on referencing style was conducted.
- Published Christ journal of Education bi annually.
- Research cell organized a workshop on "Use of MS Excel in Statistical Analysis" for M.Ed. students .
- Research cell organized a workshop on "Use of MS Excel in Statistical Analysis" for M.Ed. students .
- Research cell organized a special session on "Reviewing related literature using online resources", for M.Ed. students and B.Ed. students.
- Proposal for organising a national level seminar on 21st Century Teaching skills forwarded to NAAC and approved(recently).
- 2 research papers were published in National Journals.
- 11 papers were presented in National Seminars and Conferences.
- 1faculty member participated in Orientation Programme.
- Faculties were encouraged to participate in the seminars and present the papers both at National and International Conference.

6.3.5 Library, ICT and Physical infrastructure/instrumentation

a) Library-
- 180 textbooks are added.
- 18 reference books on Yoga are added.
- CDs based on Science , language, social science etc are donated by the Fathers of CMI, in addition to this College library has CDs on Micro teaching sessions, practice teaching sessions, Dissertation thesis on M.Ed. students (more than 100) and CDs of cultural activities.

b) ICT-
- Website Updating and Computer maintenance.
- The entire campus is wi-fi enabled.
- Fully functioned 3 LCD projectors
- Smart classes (Tata Edge) installed in Classrooms, Labs and Research Cell
- College organized Training session for B.Ed. and M.Ed. students on use of internet as learning resource .
- Research cell organized a workshop on "Use of MS Excel in Statistical Analysis" for M.Ed. students.
- Research cell organized a special session on Reviewing related literature using online resources, for M.Ed. students and B.Ed. students.

c) Infrastructure / Instrumentation
- Office Maintenance
- Power backup for 1st floor

6.3.6 Human Resource Management

- ➢ Encouraging faculty members to participate in the orientation and refresher courses.
- ➢ Orienting faculty members for their further promotions in their career and providing them leave and class adjustments for attending classes and programmes to enhance their career.
- ➢ Encouraging the teaching and non teaching staff to pursue their further education.

6.3.7 Faculty and Staff recruitment

Three assistant professors and one performing arts teacher were recruited this year

6.3.8 Industry Interaction / Collaboration

- St Paul Sr. Sec. School
- Collaboration with NGO's
- Various Schools in Madhya Pradesh under the CMI Education Society

6.3.9 Admission of Students

M.Ed. and B.Ed. admissions are done through state level counselling conducted by Department of Higher Education, Government of Madhya Pradesh.

6.4 Welfare schemes for

Teaching	EPF, Loan facility, Study Leave, Medical Leave and Casual Leave.
Non Teaching	EPF, ESI, Study Leave, Medical Leave, Loan Facility and casual Leave
Students	Government Scholarship, Basic Medical Facility and Fee Concession

6.5 Total corpus fund generated

All overhead expenses, developmental expenses and casual expenses are covered under purview of CMI Sewa Sangh, Bhopal, the Management Society of the college and other Educational Institutions.

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Education Division of CMI Sewa Sangh	Yes	Principal
Administrative	Yes	Education Division of CMI Sewa Sangh	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association-Total No.-9

6.12 Activities and support from the Parent – Teacher Association

- Parents are encouraged to attend activities organised by the college. In the beginning of the academic year it is mandatory that parents of students attend an Orientation on all academic programmes on campus.

6.13 Development programmes for support staff

Special guidance and orientation for non teaching staff was given for their further studies. Two of them successfully cleared their exam.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of plastic materials is prohibited in the college.
- Plantation done in the college campus.
- Awareness on environment friendly campus through drawing and painting on March 10th 2016.
- Poster Making Competition on Clean and Green India on 12/12/2015

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Every student was instructed to give presentation on core subjects for the allotted units.
- Visit to Snehalaya(An Old Age Home) on 31.08.2015
- Physical training including special meditation workshops were organized
- One Day Orientation Programme on Two Year B.Ed. Curriculum and NCFTE 2009 on 10th September 2015.
- Christ College organised Cancer Awareness Programme on **28.09.2015** to make student teachers aware about causes, symptoms and prevention of the deadly disease.
- Workshop on Street Play Performance held on 1/4/16 , the resource person for this workshop was Mrs. Kumud Singh of Sarokar Group (An NGO)
- Workshops on SUPW were organized.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ➢ An Orientation Programme on New B.Ed. Syllabus and NCFTE 2009 was organized on 10th September 2015
- ➢ Workshop on CTET was organized on 6th December 2015
- ➢ Orientation on Usage of Library and Library as a Learning resource was organized on 18th August 2015
- ➢ Visit to Snehalaya(An Old Age Home) was organized on 31/8/2015
- ➢ Conducted various competitions in School for underprivileged students on 04/12/2015
- ➢ Visit to Tribal Museum was organized on March 19th 2016
  Visit to People's Film City was organized on on 14th May 2016
- ➢ Submitted the AQAR for the academic year 2015-16
- ➢ Publication of research papers in national and international journals by faculty members.
- ➢ Progressive upgradation of college website.
- ➢ Remedial classes were conducted to help the slow learners improve their academic performance.
- ➢ Yoga Workshops in the month of December, January and June conducted

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Polythene Free Environment.
- Encouraging and mentoring the non-teaching staff to pursue academic study.

Detail is provided in annexure (annexure is numbered as i)

7.4 Contribution to environmental awareness / protection

- Awareness on environment friendly campus through drawing and painting on March 10th 2016.
- Poster Making Competition on Clean and Green India on 12/12/2015

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

By College management

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- College is registered under UGC Section 2(f) and 12(b) is in process
- Eco friendly campus
- Activity based learning
- ICT and Smart Class training
- Easy accessibility to college
- Demonstration school in the same campus
- Adequate campus placements
- Active participation of students in college activities
- Motivating and guiding students for competitive exams

Weakness

- Due to extended B.Ed. and M.Ed. programmes no. of admission in each course reduced.(M.Ed. only four students)
- No hostel facility in the same campus

Opportunities

- Placement of students with the help of sister institutions of CMI
- Alumni Association to utilize resources
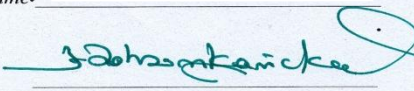- Research Centre to be established.

Threats

- 2 years extended B.Ed. and M.Ed. course created a sense of insecurity.

8. **Plans of institution for next year**

- Development of the library
- Adopting Govind Garden Slum students
- National Seminar on 21st Century Teaching Skills
- LIC Medical Insurance of all the students

Name _Dr. DIWAKAR SINGH_

Name **Prof. Fr. Johnson S.V.**

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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Dr. Fr. Johnson S.V.
Principal
Christ College, Anand Nagar
Bhopal-462021 (M.P.)

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