

## Computer Application

Class: B.A./B.Com.

Paper Code	First Year	Internal			Theory	Total	Practical	Grand Total
		Three Months	Six Month	Total				
CA101	Fundamentals of Computer and PC Software				40			
CA102	Desktop Publishing and Multimedia	10	10	20	40	80		100
CA103P	PRACTICAL						50	50
<b>Second Year</b>								
CA201	Internet and E-Commerce				40			
CA202	Relational Database Management System	10	10	20	40	80		100
CA203P	PRACTICAL						50	50
<b>Third Year</b>								
CA301	Web Designing				40			
CA302	Digital Marketing	10	10	20	40	80		100
CA303P	PRACTICAL						50	50
<b>Grand Total</b>								<b>450</b>

Remark: (i) Each theory paper contain five objective type question of 1 mark and  
(ii) Five short answer type question of 2 marks and  
(iii) Five long answer type question of 5 marks, with internal choice in (ii) and (iii)

**B.A. /B.Com. (Computer Application) First Year**

**First Paper**

**Paper Code -CA-101**

**Paper Name - Fundamentals of Computer and PC Software**

**Maximum Marks: 40**

**Course Objectives:**

1. To review the basic concepts and functional knowledge in the field of computer application
2. To expose the student to computer application in the field of Business.

**Unit I**

**Introduction to Computer System:** Block diagram, components: mother board, processor, main memory, cache memory, hard disk.

Input devices, Output devices, External storage devices: floppy disk, CD ROM, DVD, USB drives.

**Types of software:** System software, Application software.

System software: Operating system, Utility programs: anti-virus, disk cleaning, defragmentation, compression and decompression of files.

Application software: examples of commercial software with brief introduction.

Programming Languages: Low-level Language, Assembly Language, Middle Level Language and High Level Language, Compiler, Interpreter, Assembler, Difference between Compiler & Interpreter.

**Unit II**

**'Operating system :** Definition, Functions of operating system, CUI, GUI, types of operating systems like Single user, Multi-user, Realtime, Time sharing and Batch processing, Multiprocessing, Multiprogramming, Multitasking, Distributed processing. Elementary idea of various common operating system prevalent round the world.

**MS Windows:** An introduction and its features, desktop, taskbar, files and folders, start menu operations, my computer, network neighborhood, recycle-bin, windows explorer, creating, copying, moving and deleting files, setting wallpaper, changing the mouse pointer, paint, notepad, understanding the OLE features.

**Unit III**

**Introduction to MS-Word:** Advantages of word processing, Creating, Saving and Editing a document: Selecting, Deleting, Replacing Text, Copying text to another file. Insert, Formatting Text and Paragraph, Using the Font, Dialog Box, Paragraph Formatting using

**B.A./B.Com./(ComputerApplication) FirstYear  
Second Paper**

**PaperCode** - CA-102  
**PaperName** - Desktop Publishing andMultimedia  
**Maximum Marks** : 40

**Course Objectives:**

1. To review the basic concepts and functional knowledge in the field of computer application
2. To expose the students to computer application in the field ofBusiness.

**Unit I**

Importance and Advantages of DTP, DTP Software and Hardware, Commercial DTP Packages, Page Layout programs, Introduction to Word Processing. Commercial DTP Packages, Difference between DTP Software and Word Processing Software.

**Unit II**

Types of Graphics, Uses of Computer Graphics Introduction to GraphicsPrograms, Font and Typefaces, Types of Fonts, Creation of Fonts (Photographer), Anatomy ofTypefaces, Printers, Types of Printers used in DTP, Plotter, Scanner.

**Unit III**

History and Versions of PageMaker, Creating a New Page, DocumentSetup Dialog Box ,Paper Size, Page Orientation, Margins, Different Methods of placing text and graphics in a document. Master Page, Story Editor, Formatting of Text, Indent, Leading, Hyphenation,Spelling Check, Creating Index, Text Wrap, Position (Superscript / Subscript), ControlPalette.

**Unit IV**

History, Multimedia Elements; Text, Images, Sound, Animation and Video Text, Concept of Plain Text and Formatted Text, RTF & HTML Text, Image, Importance of Graphics in Multimedia, Image Capturing Methods, Scanner, Digital Camera, Sound—Sound and its effect in Multimedia, Analog and Digital Sound, Animation, Basics, Principles and use of Animation. Video, Basics of Video, Analog and Digital Video.

**Unit V**

Features of Multimedia, Overview of Multimedia, Multimedia Software Tools, Multimedia Authoring—Production and Presentation, Graphic File Formats, MIDI—Overview,Concepts, Structure of MIDI, MIDI Devices, MIDIMessages.

Bullets and Numbering in Paragraphs, Use of Smart Art Checking Spelling, Line Spacing, Margins, Space before and after paragraph, Mail merge, customizing the ribbon.

**Introduction of MS- Excel :-** Entering information : Numbers, Formula, Editing Data in a cell, Excel functions, Using a Range with SUM, moving and Copying data, Inserting and Deleing create a chart.

**Introduction to MS- Power Point :** Introduction to Power Point presentation, Slide show, Formatting, creating a Presentation, inserting Smart Arts, Adding Objects, Appling Transitions, Animation effects, Adding Tables, Charts and Media files.

## Unit IV

**Decision support System:** Importance of Decision support system, limitation, Characteristics of DSS, Decision Support and Structure of Decisions Making Decision Support and Repetitiveness of Decisions, DSS Users.

**Expert Systems:-** Support for decision making phases, Support for the Intelligence Phase, Support for the Design Phase, Support for the choice phase, Decision support and Alternative Concepts of Decision making.

**Management Information System :** Introduction, role of IT, MIS characteristics and application areas, Business and Technology trends- specialization, management by methodology, decentralization, internationalization etc.

## Unit V

**Internet:** Meaning, Definitions, History, Internetprotocols, TCP/IP, FTP, HTTP, URL. Internet browsers, WWW consortium, Search engines Introduction to Internet Security terminology - network security, firewall, cryptography, password, biometrics, digital signature, digital certificate Business applications of internet, e-mail, Use Net, Newsgroup, telnet, intranet, extranet, e-ticketing, chatting.

**E-Banking and its benefits :** Smart Card, E Cash, Online financial Services Stocktrading, E broking, E-business Model, Do-it-yourself model, Made-to-Order modal, Information Service Modal, Emerging Hybrid models.

**Text books and Reference Books:**

1. Computer Fundamentals by P.K. Sinha
2. Fundamentals of Information Technology by A.Leon & M. Leon
3. Computer Today by Suresh K. Basandra
4. Internet business models and Strategies by Afuah A. & Tucci C.
5. P C Software MS Office By Nitin K Nayak
6. MS-Office interactive course by Greg Perry, Techmedia
7. MS Office Complete Reference TMH Publications.
8. Operating System: Achyut S. Godbole
9. Management Information Systems by Gerald V. Post & David L. Anderson.
10. Understanding Computer Fundamentals & Dos by G.K. Iyer

**Text Books and reference books :**

1. Desktop Publishing on PC by M.C. Sharma
2. Professional in Desktop Publishing by Dinesh Maidasani
3. DTP Courses 2/e by Singh & Singh
4. Multimedia, Computing, Communication & Applications by Ralf Steinmetz
5. Fundamentals of Multimedia by Ze-Nain Li
6. Page Maker- Manual
7. 'o' Level module m 3.2 Desktop publishing & Presentation Graphics by V.K. Jain

**B.A. / B.Com. (Computer Application) First Year**

**Suggested list of exercises for practical**

**Maximum Marks: 50**

**MS-Word**

1. Create a document and apply different Editing options.
2. Create Banner for your college.
3. Design a Greeting Card using Word Art for different festivals.
4. Create your Biodata and use page borders and shading.
5. Create a document and insert header and footer, page title etc.
6. Implement Mail Merge.
7. Insert a table into a document.
8. Create a document and apply different formatting options.

**MS- Excel**

1. Design your class Time Table.
2. Prepare a Mark Sheet of your class subjects.
3. Prepare a Salary Slip of an employee.
4. Prepare a bar chart & Pie chart for analysis of Election Results.
5. Prepare a generic Bill of a super Market.
6. Work on the following exercise on a workbook:
  - a. Copy an existing Sheet
  - b. Rename the old Sheet
  - c. Insert a new Sheet into an existing workbook.
  - d. Delete the renamed Sheet.
7. Prepare an Attendance sheet of 10 students for any 6 subjects of your syllabus.  
Calculate their total attendance, total percentage of attendance of each student & average of attendance.
8. Create a worksheet on Students list of any 4 faculties and perform following database functions on it.
  - a. Sort data by Name
  - b. Filter data by Class
  - c. Subtotal of no. of students by Class.

## **MS Power Point**

1. Design a presentation of your institute using auto content wizard, design template and blank presentation.
2. Design a presentation illustrating insertion of pictures, word Art and clipart.
3. Design a presentation learn how to save it in different format, copying and opening an existing presentation.
4. Design a presentation illustrating insertion of movie, animation and sound.
5. Illustrate use of custom animation and slide transition (using different effects).
6. Design a presentation using charts and tables of the marks obtained in class.
7. Illustrate use of macro in text formatting in your presentation.

## **Page Maker**

1. Create a Greeting Card for New Year.
2. Create a Visiting Card.
3. Create an advertisement for job in well-known firm.
4. Create your resume.
5. Create a Newspaper Report.
6. Create a document by importing Graphic Image from Clip Art.
7. Create a wedding Card.
8. Type a document using Story Editor.
9. Input a text from Word Document into a Page Maker document.
10. Create a document on Importance of Text Wrap, applying proper font size.

**B.A. / B.Com. (Computer Application) Second Year  
First Paper**

**Paper Code** - CA-201  
**Paper Name** - Internet and E- Commerce

**Maximum Marks: 40**

**Course Objectives:**

1. To Review the basic concepts and functional knowledge in the field of computer application.
2. To expose the students to computer application in the field of Business.

**Unit I**

**Internet** : Evolution, concepts, Growth of Internet, ISP,ISP in India, Types of connectivity, dial-up leased line, DSL, Broadband, RF, VSAT etc., Methods of sharing of Internet connection, Use of Proxy server.

**Internet Services:** USENET, GOPHER, WAIS, ARCHIE and VERONICA, IRC  
Concept of Search Engines, search Engines types, searching the Web, Web Servers, TCP/IP and other Main protocols used on the Web.

**E-Mail** : Concepts of e-mailing, POP and WEB Based E-mail, merits, address, Basics of Sending & Receiving, E-Mail protocols, Mailing List, Free E-Mail services, e-mail servers and e-mail client programs.

**Unit -II**

**Introduction to E- Commerce** : Emergence of the internet, Commercial use of the Internet, Emergence of World Wide Web, Advantages and Disadvantages of E-Commerce, Transition to E-commerce in India, E-Commerce opportunities for Industries.

**Unit - III**

**Models** : Business Models for E-commerce, Models based on Relationship of Transaction Parties : B2C, B2B, C2C, C2B, Models based on the Relationship of Transaction types, Brokerage Model, Aggregator Model, Infomediary Model, Community Model, Value Chain Model, Manufacturer Model, Advertising Model, Subscription Model, Affiliate Model.

**Unit - IV**

**E- Marketing versus Traditional Marketting:** Identifying Web Presence Goals, Browsing Behavior Model, Online Marketing, E-advertising, Internet Marketing Trends, e-branding and E-Marketing Strategies.

**Unit -V**

**E- Security:** Information system security, security on the internet, E-business risk management issues, information security environment in India.

**E- Payment Systems:** Digital payment requirements, Digital Token based e-payment systems, Properties of Electronic cash, risk and e-payment systems and designing e-payment systems.



Secure Business, Web Store, Online payment, Internet Banking, Security E-commerce security issues, Cryptography, Digital Signature & Authentication protocol, Digital Certificates. Online Security, Secure Electronic Transaction (SET).

### **Text Book And reference Books**

1. Internet for Everyone by Alexin Leon And Methews Leon
2. Doing Business on the internet : E-Commerce By S. Jaiswal
3. E-Business And E-Commerce Managment 3<sup>rd</sup> Edition by person Education
4. E- Commerce: An Indian Perspective, 2<sup>nd</sup> Edition by P.T. Josheph
5. Introduction to E-Commerce by Zheng Qin
6. E-Commerce Development : Business to Business by Wp Publishers
7. Frontiers of Electronic Commerce by R. Kalakota
8. E-Business : Roadmap for Success by R.Kalakota
9. Electronic Commence by Gary P Schneider
10. The E-Business Revolution by Daniel Amor

**B.A/ B.Com (Computer Application) Second Year  
Second Paper**

**Paper Code** - CA-202  
**Paper Name** - Relational Database Management System

**Maximum Marks: 40**

**Course Objectives:**

1. To Review the basic concepts and functional knowledge in the field of computer application.
2. To expose the students to computer application in the field of Business.

**Unit I**

Evolution of Database technology, File- Oriented System, Database System, Client Server Platforms. Database System in the Organization: Databases and Data sharing Strategic database planning. Management control, Risks and cost of database, Logical and Physical data representation.

**Unit II**

Database Development Life Cycle (DDL), Principles of Conceptual Database Design, Objects, Specialization, Generalization, Relationship, Cardinality, Attributes. Relational Data Model: Fundamental Concepts, Normalization Process (1NF, 2 NF, 3 NF BCNF, 4NF), Transforming Conceptual Model to a relational Model.

**Unit III**

Relational Algebra, Relational Implementation with SQL, Introduction, Data Definition language (DDL), Data Manipulation Language (DML), Data control Language (DCL), Transaction Control Language (TCL), Schema and table definition, SQL Functions: Mathematical function, Group Functions, View definition : Introduction, Command to create a VIEW.

**Unit IV**

Physical, storage media, Disk Performance factors data storage format file organization and addressing methods implementing, Managing the Data base environment - Database administration and control, DBA functions, goals, integrity, security and recovery.

**Unit V**

Introduction to SQL: Components of SQL, DDL, DML, Query Language, DCL, TCL, SCL, etc. Invoking sql\*plus. The oracle data type two dimensional matrix creation. Insertion, updating, deletion operations, the many faces of SELECT command, creating tables using query, inserting data using query, modifying the structure of tables, renaming tables, dropping tables, dropping columns, logical operators, range searching, pattern matching, Use of Altas, Oracle functions, Accessing data from multiple tables. Set operations: Union, Intersect, Minus. Data Constraints: I/O Constraints, Business Rule

constraints. Grouping data from tables. Join: Equi-join, Self-join, sub-Queries. Views, Sequences, Synonyms, use of save point, ROLLBACK & COMMIT Commands, creating user accounts, granting permission, revoking permission.

### **Text Books and Reference Books:**

1. Database Managements & Design by G.W. Hansen & J.V. Hansen
2. Database System Concepts by Sillerschqtz, Korth & Sudarshan
3. SQL, PL/ SQL: The Programming Language of Oracle by Ivan Byross
4. Introduction to Database Systems by C.J. Date
5. Oracle: The Complete Reference by Oracle Press
6. SQL/PL-SQL by P.S. Deshpande

## **B.A/B.Com (Computer Application) Second Year**

### **Suggested list of exercises for practical**

**Maximum Marks: 50**

#### **Internet and E-Commerce**

1. To set and change computer name.
2. To set and change work group name.
3. To Include web-site in your favorite.
4. To un- hide pop-up block.
5. To show default work group name.
6. To set default work group name.
7. To set default gateways.
8. To identify IP address.
9. To set URL as home page.
10. To set IP address and subnet mask.
11. To view network connection.
12. To change font size of web content.
13. To view the coding of web page.
14. To enable/disable firewall.
15. To turn on and turn off automatic updates.
16. To create e-mail account.
17. To send e-mail.
18. To add name in address book.

#### **SQL**

1. Create table for student information like name, age, address, phone, class, collage etc. Using
2. Create table command.
3. Insert data into tables using both types of insert commands.
4. Add another column into database using modify command.
5. Select particular type of data using select command using like, functions etc.
6. Create another table from old table.
7. Run commands like DROP table, ROLLBACK, EDIT, DESC, / , etc
8. Apply nested queries by joining two tables & select particular data item form both tables.
9. Arrange columns data items in ascending or descending order.
10. Create view & Indexes on table.
11. Join tables using join command.
12. Create client table with following field-id, name, add, city, state and insert 10 records.

13. Create customer table with following fields-cust\_name, cust\_add, city, state and insert 10 records and apply the following constraints\*NOT NULL, \*Primary Key  
\* Check Constraint,\* Unique
14. Select two fields from the tables using following clauses \*Order by, \* Distinct.
15. Select Fields from the table and apply oracle functions like  
\*AVG(), \*MAX(), \*MIN(), \*COUNT(), \*POWER(), \*ROUND()
16. Apply the WHERE clause on Client (cid, cname, salary, cadd, city, state) table with
  1. Select
  2. DELETE
  3. To insert data into some other table.
17. Create a table and apply ALTER TABLE command on the table,
18. Retrieve client information like cust\_id, cust\_name, city for customers where field city = Delhi or Baroda.
19. Create tables and relate them by using foreign key and reference table.

**B.A/B.Com. (Computer Application) Third Year**

**First Paper**

**Paper Code** - **CA- 301**  
**Paper Name** - **Web Designing**

**Maximum Marks:40**

**Course Objectives:**

1. To review the basic concepts and functional knowledge in the fields of computer application
2. To expose the students to computer applications in the field of Business.

**Unit I**

Web page overview, Elements of a web page. Types of Sites, Personal sites, small business sites, large business sites, online business sites, Educational institution sites, Government sites, Blogs, twitter Matching format to audience, create guidelines, creating a site structure, writing for the web, download time, methods of creating pages, publishing a site, Addressing a web site, Absolute & Relative addresses, URL. Static and dynamic websites.

**UNIT II**

Head content, adding a title, Body content, Paragraph breaks, Line breaks, Horizontal lines, Fonts and text size, Text color, Headings, Aligning text, Lists, Background color.

**UNIT III**

About HTML editors, Net beans, Dream Viewer, the editing environment, effective page design, Uniform style, finding design ideas, Heading, Lists, using white space, Splitting the text, colour and background, creating pages with Save As.

**UNIT IV**

Frames and Tables, animation effects, creating forms, Images, Image formats for the web, obtaining images, image size, editing images thumbnails, images and text, rollover images, Navigation, types of hyperlinks, navigation bars, linking to external sites, email links, creating image maps, image maps in action, site maps, three-click navigation, site linkage.

## UNIT V

CSS : Creating and editing cascading style sheets, adding sound - types of sound files, linking to sound files, embedding sound files, Video, Analog video, Digital video, web cams, animation, downloading animation, flash Publishing, testing transferring to the web, registering a site, marketing a site, maintaining a site, Domain names, web hosting.

### **Text Books and reference books:**

1. HTML, DHTML, Java Scrips, Perl, CGL, By Ivan Byross
2. The Complete reference HTML by Thomas Powell
3. World Wide Web Design with HTML by C Xavier
4. Easy Web Design by Mary Millhollon
5. Creating Web pages by Nick Vandome
6. HTML in easy Steps by Mike Mc Grath
7. Faster Smarter Web Page Creation by Mary Millahollon
8. Mastering HTML, CSS & Javascript Web publishing by laura Lemay
9. Web Designing by Hirdesh Bhardwaj.

**B.A/B.Com (Computer Application) Third Year**

**Second Paper**

**Paper Code - CA - 302**

**Paper Name - Digital Marketing**

**Maximum Marks: 40**

**Course Objectives:-**

1. To review the basic concepts and functional knowledge in the field of computer application
2. To expose the students to computer application in the field of Business.

**UNIT I**

Digital marketing, Understanding the Marketing process, Increasing Visibility, Types of visibility, Examples of visibility, Visitor Engagement, Bringing Targeted Traffic, Inbound, Outbound, Understanding Conversion Process, Retention, Types of Retention, Performance Evaluation, Tools Needed.

**UNIT II**

Understanding internet, Difference between Internet & Web, understanding websites and domain names, extensions, Web server & web hosting, different types of web servers, Planning and conceptualizing a website, building website using CMS in Class.

**UNIT III**

Understanding Google Analytics, set up Analytics account, add Analytics code in website, understanding goals and conversions, setup goals, understanding bounce rate, Difference between bounce rate and exit rate, reduce bounce rate, Monitoring traffic sources.

**UNIT IV**



Marketing on Social networking websites, viral marketing and its importance, Facebook marketing, Twitter Marketing, LinkedIn Marketing, Google plus Marketing, Video Marketing, pinterest Marketing.

### UNIT V

Introduction to SEO and its importance, Google ad Words overview, Understanding Ad Words Algorithm, creating search campaigns, Creating Ads, Tracking performance/ Conversion, optimizing Search Campaigns, Creating Display Campaign.

#### **Text Books and reference Books :-**

1. The art of SEO By Eric Enge
2. Marketing in the Age of Google: your online Strategy in Your Business Strategy by Vanessa Fox.
3. Digital Marketing by Vinayak Patukale
4. SEO Made Simple: Strategies for dominating the world's largest search Engine by Micheal K. Fleischner
5. Optimize: How to Attract and engage More Customers by Intergrating SEO, Social Media and Content Marketing by Lee Odden
6. Hospitality E Marketing by Rabindra Verma

**B.A. / B.Com. (Computer Application) Third Year  
Suggested list of exercises for practical**

**Maximum Marks:-50**

**Note: - The Final Year Practical for Computer Application will consist of two parts**

- a. Part A: 20 Marks**
- b. Part B: 30 marks**

**Part "A"**

For B.Com Students part A will comprise of training on accounting Software Tally latest version

For B.Sc. and B.A Students Part A will comprise of training on Statistical Analysis software SPSS/ Freeware software for statistical analysis

**PART "B"**

**Web Designing**

1. Create a time table of your class.
2. Create a mark list of University examination.
3. Create a website for an automobile Company (add images and sounds) AN FMCG Company
4. Create a dynamic website for an educational institution
5. Create a website of computer products (add proper animation)
6. Create an online application form for admission process.
7. Create a website for online marketing.
8. Create a web page with information on the following topics:
  - Your Name
  - Address
  - Date of Birth
  - Hobbies
  - Favorite Pastime
  - Ideals
  - Favorite Music
  - Favorite Films
9. Create an HTML document with the paragraph using `<p><H1>`, `<STRONG>` for the first word of every sentence.
10. Create an HTML document to describe Unordered and Ordered list and their features.
11. Create a Web page for the following :

**WELCOME TO ABC UNIVERSITY STUDENTS DETAILS**

S.No.	SNAME	BRANCH	SEM	Marks		
				M1	M2	M3

12. Create an HTML document to include an image. Use the width and height attributes of the <img> tag to
  - Increase the image size by 100%
  - Increase the image size by 50%
  - Change the width -to- height ratio to 2:1
13. Create a Link for each of the following:
  - Index.html, located in the files directory.
  - Index.html, located in the text subdirectory of the files directory.
  - A link to the president's email address (<http://www.dhsgsu.nic.in>)
  - An FTP link to the file named README in the pub directory of ftp.cdrom.com
14. Specify the HTML tags to accomplish the following :-
  - Insert a framed web page with the first frame extending 300 pixels across the page from the left side.
  - Insert an ordered list that will have numbering by lowercase roman numerals.
  - Insert a scrollable list in a form that will always displays four entries of the list.
  - Insert an image map into a page using an image and map with Name = "hello" as the image map, and have "hello" be the alt text.
15. Create a home page of your own using HTML tags.
16. Using the tags of HTML forms, create a form to reserve a ticket in the southern Railways in the source and destination places are given.
17. Write an HTML document to provide a form that collects names and telephone numbers.
18. Write basic steps for hosting a web site.

### **Digital Marketing**

1. Design SEO keywords for improving Google Page Rank of your college.
2. Monitor traffic on your website using Google analytics.
3. Using Search Engine Submission improve online recognition and visibility of your website.
4. Design a blog for the regular activities of your college.
5. Link different sites using cross linking.
6. Use on Page Optimization for your web site.
7. Use Off Page Optimization for your web site.
8. Design a website for decreasing the loading time a of a website.
9. Design Back link for your website.
10. Design Out Bound Link for your website.

## Functional English

Note: -The Syllabus of B.A. Part - I consists of two theory Papers of 40 marks each and there will be 20 marks for the Internal Assessment. Out of the 20 marks allocated for the internal Assessment, 10 marks are assigned for each assessment held at the interval of 03 months and 06 months respectively. In addition to this there will be a practical Examination of 50 marks.

<b>Subject</b>	:	<b>Functional English</b>
<b>Class</b>	:	<b>BA Part -I</b>
<b>Paper</b>	:	<b>I</b>
<b>Title</b>	:	<b>Phonetics &amp; Spoken English</b>
<b>Maximum marks</b>	:	<b>40</b>

The Scheme of Examination and the allotment of marks shall be as under:-

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

<b>Unit-I</b>	Speech Mechanism. Organs of speech & Classification of Speech Sounds Introduction to Phonetic Symbols: Vowels and Consonants
<b>Unit-II</b>	Concept of Syllable and Syllable Division Consonant Clusters Stressed and Unstressed Syllable
<b>Unit -III</b>	Transcription of Word Pronunciation of Isolated Words Strong and Weak forms of Verbs
<b>Unit -IV</b>	Word Accent Accent and Rhythm in Connected Speech Intonation, The Form and Function of Intonation The Concept of General India English
<b>Unit-V</b>	Uses of Tones Assimilation and Elision Practice in Phonetic Transcription

### Text Book

1. Sethi J , P.V. Dhamija. *A Course in Phonetics and Spoken English*  
Delhi: Prentice – Hall of India private Limited.
2. Sasikumar and Dhamija : *Spoken English* Delhi: Tata Mc- Graw
3. Balasubramaniam, T. *Text Book of English Phonetics for India Students*, Madras:  
Macmillan India Limited.
4. Bansal R. K., J. B. Harrison *Spoken English for India* Delhi: Orient Longman Limited
5. Jones Daniel English Pronunciation Dictionary

### Reference Books:

Gimson A. C. An Introduction to the Pronunciation of English Center Institute of English and Foreign Languages Hyderabad  
O'Connor Better English Pronunciation

## Functional English

Note:- The Syllabus of B.A. Part – I Consists of two theory Papers of 40 markseach and there will be 20 marks for the Internal Assessment. Out of the 20Marks allocated for the internal Assessment, 10 marks are assigned for eachAssessment held at the interval of 03 months and 06 months respectively. In addition to this there will be a practical Examination of 50 marks.

<b>Subject</b>	:	<b>Functional English</b>
<b>Class</b>	:	<b>B.A. Part -I</b>
<b>Paper</b>	:	<b>II</b>
<b>Title</b>	:	<b>Functional Grammar</b>
<b>Maximum marks</b>	:	<b>40</b>

**The Scheme of Examination and the allotment of marks shall be as under:-**

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

<b>Unit-I</b>	(a) Tenses and its uses (b) The Phrase and the Clause. their meaning and differences
<b>Unit-II</b>	(a) The Verb Regular and Irregular Verbs, (b) Transitive and Intransitive uses of Verbs (c) Verb Phrase: Form and Function (d) Auxiliaries & Modals, Mood and Modality
<b>Unit -III</b>	(a) Noun Phrases (b) Adjective Phrases (c) Adverb Phrases
<b>Unit- IV</b>	(a) Types of Preposition (b) Uses of Preposition (c) Prepositional Phrases
<b>Unit-V</b>	(a) Noun Clause and its Cases (b) Adjective Clause and its Cases (c) Adverb Clause and Cases (d) The Relative Clauses.

**Text Books:**

Wren P.C., H. Martin. *High School English Grammar and Composition*. New Delhi: S Chand & Company Ltd.  
 Geoffrey , Leech and Jan Svartvik. *A Communicative Grammar of English*  
 London: Longman E.L.B.S. 1975

**Reference Books:**

1. Randolph, Leech and Svartvik *AGrammar of Contemporary English*  
Longman Group Ltd.
2. Collins Cbuilds *English Grammar*. Harper Collins.
3. Murphy R. *Essential English Grammar*. Cambridge University Press

## Functional English

Note:- The Syllabus of B.A. Part - I Consists of two theory Papers of 40 marks each and there will be 20 marks for the Internal Assessment. Out of the 20 Marks allocated for the internal Assessment, 10 marks are assigned for each assessment held at the interval of 03 months and 06 months respectively. In addition to this there will be a practical Examination of 50 marks.

**Subject** : **Functional English**  
**Class** : **B.A. Part -II**  
**Paper** : **I**  
**Title** : **Functional Grammar**  
**Maximum marks** : **40**

**The Scheme of Examination and the allotment of marks shall be as under:-**

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 marks</b>

<b>Unit-I</b>	(a) Pronouns and Case (b) Possessive Pronouns/Adjectives and its uses (c) Determiners and Qualifiers
<b>Unit-II</b>	(a) The Conjunction and its uses (b) Interjection (c) Inversion and Cleft Sentences
<b>Unit -III</b>	(a) Simple Sentences (b) Compound Sentences (c) Complex Sentences
<b>Unit -IV</b>	(a) Transformation of Sentences (b) Question Tags and Short Answer (c) Idioms and Phrases
<b>Unit -V</b>	(a) The Rule of Word Order in different types of Sentences (b) Direct and Indirect Speech (c) Common Errors in English

### Recommended Reading

1. Collins Cobuild *English Grammar* .Harper Collins, 2000
2. Estwood, J.A. *Basic English Grammar* , Oxford University Press. 1984
3. Quirk, Randolph, S. S Greenbaum . G I. eech and J. Svartvik , *A Grammar of Contemporary English* London: Longman. 1972
4. Geoffrey Leech and Jan Svartvik, *A Communicative grammar of English* London: Longman /E.L.B.S. 1975
5. M A K Holiday, *An Introduction to Function Grammar* . Arnold Heinemann.
6. R.Quirk and S. Greenbaum, *University Grammar of English* , ELBS.

## Functional English

Note: - The Syllabus of B.A. Part – I Consists of two theory Papers of 40 marks each and there will be 20 marks for the Internal Assessment. Out of the 20Marks allocated for the internal Assessment, 10 marks are assigned for each Assessment held at the interval of 03 months and 06 months respectively  
In addition to this there will be a practical Examination of 50 marks.

<b>Subject</b>	:	<b>Functional English</b>
<b>Class</b>	:	<b>B.A. Part -II</b>
<b>Paper</b>	:	<b>II</b>
<b>Title</b>	:	<b>Writing Skills</b>
<b>Maximum marks</b>	:	<b>40</b>

**The Scheme of Examination and the allotment of marks shall be as under:-**

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

<b>Unit-I</b>	(a) Paragraph Construction and Development (b) Indenting Paragraphs, Spacing and Punctuation (c) Unity and Coherence.
<b>Unit-II</b>	(a) Describing actions, events , People and Processes (b) Expressing opinions attitudes, apology and Justifications
<b>Unit -III</b>	(a) Writing Summary and paraphrases (b) Expressing of Ideas
<b>Unit –IV</b>	(a) Writing Short essays (b) Script Writing for Press/Radio/Television News.
<b>Unit-V</b>	(a) Letter Writing. (b) Drafting messages, E- mail, Blogs and Twitter

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## Functional English

Note: - The Syllabus of B.A. Part -I Consists of two theory Papers of 40 marks each and there will be 20 marks for the Internal Assessment. Out of the 20Marks allocated for the internal Assessment, 10 marks are assigned for each assessment held at the interval of 03 months and 06 months respectively. In addition to this there will be a practical Examination of 50 marks.

**Subject** : **Functional English**  
**Class** : **BA Part -III**  
**Paper** : **I**  
**Title** : **Writing Skills**  
**Maximum marks** : **40**

**The Scheme of Examination and the allotment of marks shall be as under:-**

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

<b>Unit-I</b>	(a) Narrating a sequence of events from different Points of View. (b) Writing Anecdotes and appeals
<b>Unit-II</b>	(a) Agenda and the Minutes of a Meeting (b) Notices, Circulars and Orders.
<b>Unit -III</b>	(a) Correspondence. (b) Official& Commercial Correspondence.
<b>Unit -IV</b>	(a) Applications. (b) Grievance/ Complaints (c) Dialogue Writing
<b>Unit-V</b>	(a) Report Writing (b) Feature Writing



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## Functional English

Note: -The Syllabus of B.A. Part -I Consists of two theory Papers of 40 marks each and there will be 20 marks for the Internal Assessment. Out of the 20 Marks allocated for the internal Assessment, 10 marks are assigned for each assessment held at the interval of 03 months and 06 months respectively. In addition to this there will be a practical Examination of 50 marks.

<b>Subject</b>	:	<b>Functional English</b>
<b>Class</b>	:	<b>BA Part -III</b>
<b>Paper</b>	:	<b>II</b>
<b>Title</b>	:	<b>Conversation English</b>
<b>Maximum marks</b>	:	<b>40</b>

The Scheme of Examination and the allotment of marks shall be as under:-

<b>Section A</b>	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
<b>Section B</b>	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
<b>Section C</b>	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

Unit-I	<ul style="list-style-type: none"> <li>(a) The essentials of good Conversation</li> <li>(b) Ways to make Effective Conversation</li> <li>(c) Interviews</li> <li>(d) Presentations</li> </ul>
Unit-II	<ul style="list-style-type: none"> <li>(a) English for Business</li> <li>(b) Purpose and Function of English for Business</li> </ul>
Unit -III	<b>Situational Conversation :</b> <ul style="list-style-type: none"> <li>(a) At the Post Office</li> <li>(b) At the Railway Station/ Airport</li> </ul>
	<ul style="list-style-type: none"> <li>(a) At the Bank</li> <li>(b) Weather Condition</li> <li>(c) At the College</li> <li>(d) Using Expression of Time</li> </ul>
Unit -IV	<b>Situational Conversation:</b> <ul style="list-style-type: none"> <li>(a) At the tailors</li> <li>(b) At the restaurant</li> <li>(c) At the Chemists</li> <li>(d) Going Shopping and talking about Shopping</li> <li>(e) Lending and Borrowing money</li> <li>(f) Talking about eating and ordering food</li> </ul>
Unit-V	(a) Telephonic Conversation

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	(b) Group Discussion (c) Discussion education matters (d) Discussing social issues and Cultural Events (e) Discussing economic and Political issues (f) Participating in a debate
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### **Books Recommended for Paper I & II :**

1. Varma et. al *Modern Applied Linguistics* Madras Macmillan.
2. Varma & Krishnasawamy: *Modern Linguistics* Delhi : OUP
3. Mohan & Banerjee: *Developing Communication Skills* , Delhi Macmillan.
4. Taylor, Grant *English Conversation Practice* Delhi: Tata MC- Graw.
5. Barr and Fletcher *Topics and Skills in English*, London Hodder and Stoughton.
6. Neill: *English In Situation*. OUP.

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## Functional English

**Subject** : Practical Examination  
**Class** : B.A. part- I  
**Maximum Marks** : 50

The scheme of examination and the allotment of marks shall be as under:-

S.NO	Name of the candidate	Roll Number	Enrolment Number	Reading 15 marks	Writing 15 marks	Viva voce 20 marks	Total 50 marks

Internal Examiner

External Examiner

Syllabus:-

The practical Examination shall be based on the theory Syllabus of B.A. Part –II paper – I & II

## Functional English

**Subject** : Practical Examination  
**Class** : B.A. Part- II  
**Maximum Marks** : 50

The scheme of Examination and the allotment of marks shall be as under:-

S.N O	Name of the candidate	Roll Number	Enrolment Number	Oral presentation 10 marks	Writing 20 marks	Viva voce 20 marks	Total 50 marks

Internal Examiner

External Examiner

Syllabus:-

The practical Examination shall be based on the theory Syllabus of B.A. Part –II paper – I & II

## Functional English

**Subject** : Practical Examination  
**Class** : B.A. Part- III  
**Maximum Marks** : 50

The scheme of Examination and the allotment of marks shall be as under:-

S.NO	Name of the candidate	Roll Number	Enrolment Number	Group Discussion 15 marks	Writing 15 marks	Viva voce 20 marks	Total 50 marks

Internal Examiner

External Examiner

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Syllabus:

The practical examination shall be based on the theory Syllabus of B.A. Part –II paper – I & II

*Note:- Internal Assessment for Private Students .Instead, Their theory Paper Will consist of marks*

The Scheme of Examination and the allotment of marks for Private Students will be as under:-

Section A	Objective Type Questions (One question to be set from each unit)	5 x 1=5 marks
Section B	Short Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted )	5 x 2 =10 marks
Section C	Long Answer Type Questions (Ten question (two from each unit) to be set and five to be attempted)	5 x 5 =25 marks
	<b>Total</b>	<b>40 Marks</b>

इतिहास

इतिहास विषय में बी.ए. प्रथम वर्ष में दो, द्वितीय वर्ष में दो एवं तृतीय वर्ष में दो सैद्धान्तिक प्रश्न पत्र होंगे इसमें वस्तुनिष्ठ, लघु उत्तरीय एवं दीर्घ उत्तरीय प्रश्न पूछे जाएंगे। प्रत्येक सैद्धान्तिक प्रश्न पत्र 42 1/2 अंको का होगा। साथ ही 15 अंको का आन्तरिक मूल्यांकन होगा। (5 अंक त्रैमासिक एवं 10 अंक छः माही) स्वाध्यायी विद्यार्थियों के लिये प्रति प्रश्न पत्र 50 अंको का होगा।

Type of Question	No. of Question	Marks/ अंक		Total Marks / कुल अंक	
		Regular	Private	Regular	Private
प्रश्न का प्रकार	प्रश्नों के संख्या				
वस्तुनिष्ठ प्रश्न Objective Question	05	0.5	01	2.5	05
लघु उत्तरीय प्रश्न Short Answer Question	05	3	03	15	15
दीर्घ उत्तरीय प्रश्न Long Answer Question	05	05	06	25	30
कुल अंक				42 1/2	50

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<b>Class / कक्षा</b>	<b>B.A 1<sup>st</sup> Year / बी.ए प्रथम वर्ष</b>
<b>Paper / प्रश्न पत्र</b>	<b>1<sup>st</sup> /प्रथम</b>
<b>Subject / विषय</b>	<b>History / इतिहास</b>
<b>Title of Subject Group</b>	<b>History of India &amp; From Earliest time</b>
<b>विषय समूह का शीर्षक</b>	<b>भारत का इतिहास—प्रारम्भ से 1200 ई. तक</b>
<b>Max. Marks / अधिकतम अंक</b>	<b>42 1/2 Regular / 50 Private</b>

**Particular / विवरण**

<b>Unit</b>		<b>Syllabus</b>	<b>periods</b>
<b>Unit I</b>	<b>English</b>	History - its concept, nature and significance. Survey of sources, historical facts in Puranas. Physical and Geographical structure of India. Pre historic age and Stone age- Palaeolithic, Mesolithic (with special reference to rock art) and Neolithic culture	18
	<b>हिन्दी</b>	इतिहास की अवधारणा स्वरूप, क्षेत्र एवं महत्व। इतिहास के स्रोतों का सर्वेक्षण, पुराणों में ऐतिहासिक तथ्य। भारत की भौगोलिक एवं भौतिक संरचना। प्रागैतिहासिक काल, पाषाण काल – पुरा, मध्य (शैला चित्रकला के विशेष संदर्भ में) एवं नव पाषाण काल।	
<b>Unit II</b>	<b>English</b>	Saraswati Civilization (Harappan Civilization) -Origin, Extent, decline, Social Economic & Culture life, Vedic Period- Society, Polity, Economy, culture and religion, Later Vedic period - Social condition- Varna, Jati Occupational Categories, Marriage, Sixteen sanskars and purusharthas, Iron age	18
	<b>हिन्दी</b>	सरस्वती सभ्यता (हड़प्पा सभ्यता)— उद्भव, विस्तार, पतन, सामाजिक, आर्थिक एवं सांस्कृतिक जीवन। वैदिक काल— सामाजिक, आर्थिक, संस्कृति एवं धर्म, उत्तर वैदिक काल— सामाजिक दशा वर्ण, जाति, व्यावसायिक श्रेणियां विवाह, सोलह संस्कार एवं चार पुरुषार्थ।	
<b>Unit III</b>	<b>English</b>	Sixteen Mahajanpads, rise of Magadha, Rise of New religious movements in north India. Buddhism and Jainism - Alexander's Invasion and its impact; The Mauryan Empire- Administration and economy, Ashoka's Dhamma, Mauryan art and architecture, downfall of Mauryan empire. Post Mauryan Period : Foreign Invaders - Shak Kshatrap and Kushanas- Administration and cultural development. Sunga, and Satavahana period- Political, Social Economic and cultural life. Mathura and Gandhar art.	18
	<b>हिन्दी</b>	सोलह महाजनपद, मगध का उत्थान, उत्तर भारत में नये धार्मिक आन्दोलनों का उदय, बौद्ध एवं जैन धर्म, सिकन्दर का आक्रमण एवं उसके प्रभाव, मौर्य साम्राज्य – प्रशासन और अर्थ व्यवस्था, अशोक का धम्म मौर्य कला एवं स्थापत्य, मौर्य साम्राज्य का पतन। मौर्योत्तर युग वाहरी आक्रमणकारी— शक	

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		एवं कुषाण— शासन एवं सांस्कृतिक विकास, शुंग एवं सातवाहन काल—राजनैतिक, सामाजिक, आर्थिक एवं सांस्कृतिक जीवन, मथुरा एवं गांधार शैली।	
<b>Unit IV</b>	<b>English</b>	Gupta Empire- Political, Social, Economic and cultural life. Harshavardhan and his times. Important dynasties of the north India- Gurjar pratihar, Kalchuries, Chandelas and Parmars- Social Economic and Culture conditions. history of Kasmir - Karkot and Lohar vansh.	18
	<b>हिन्दी</b>	गुप्त साम्राज्य, राजनैतिक, सामाजिक, आर्थिक,सांस्कृतिक जीवन हर्षवर्धन एवं उनका युग। उत्तर भारत के प्रमुख राजवंश – गुर्जर– प्रतिहार, कलचुरी, चन्देल एवं परमार काल –सामाजिक, आर्थिक एवं सांस्कृतिक परिस्थितियां। कश्मीर का इतिहास कॉर्कोट एवं लोहर वंश।	
<b>Unit V</b>	<b>English</b>	Important dynasties of south - Rastakutas, cholas, Pallavas and chalukyas- socio- economic and culturel life. Snagam Age Greater India (Spread of Indian cultural life. Sangam Age invasion. Mohammad-bin-Qasim, Turk invasion Mahmud Gaznabi and Mohammad Gori.	18
	<b>हिन्दी</b>	दक्षिण भारत के प्रमुख राजवंश— राष्ट्रकूट, चोल, पल्लव, एवं चालुक्य—सामाजिक, आर्थिक एवं सांस्कृतिक जीवन, संगम युग, भारतीय संस्कृतिक का विश्व संचार—वृहत्तर भारत, अरब आक्रमण मोहम्मद बिन कासिम, तुर्क आक्रमण तुर्क आक्रमण महमूज गजनबी एवं मोहम्मद गौरी।	

<b>अनुशंसित पुस्तकें Recommendation Books</b>	<b>हिन्दी</b>	<ul style="list-style-type: none"> <li>● डॉ. विमल चन्द्र पाण्डेय—प्राचीन भारत का राजनीतिक एवं सांस्कृतिक इतिहास</li> <li>● विशुद्धानंद पाठक – उत्तर भारत का राजनीतिक इतिहास</li> <li>● नीलकण्ठ शास्त्री— दक्षिण भारत का इतिहास</li> <li>● मजुमदार, दत्त, रायचौधरी – प्राचीन भारत का राजनीतिक इतिहास</li> <li>● डॉ. के.सी. श्रीवास्तव— प्राचीन भारत का इतिहास</li> <li>● डॉ. एल.पी. शर्मा – प्राचीन भारत का इतिहास</li> <li>● आर.सी. मजुमदार – प्राचीन भारत</li> <li>● झा एवं श्रीमाली – प्राचीन भारत</li> <li>● सुस्मिता पाण्डेय – समाज, आर्थिक व्यवस्था एवं धर्म</li> <li>● आर.सी. मजुमदार –An Advance History of India</li> <li>● आर.सी. शर्मा –India's Ancient Past</li> <li>● शरद हेवालकर – कृतंतोविश्वमार्यम।</li> <li>● डॉ. रतिभानु सिंह नाहर – प्राचीन भारत का राजनीतिक एवं सांस्कृतिक इतिहास।</li> <li>● पी.एन.के. बनजाई—History of Kasmir Earliest Times Vol-1</li> </ul>
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<b>Class / कक्षा</b>	<b>B.A 1<sup>st</sup> Year / बी.ए प्रथम वर्ष</b>
<b>Paper / प्रश्न पत्र</b>	<b>II<sup>nd</sup> /द्वितीय</b>
<b>Subject / विषय</b>	<b>History / इतिहास</b>
<b>Title of Subject Group</b>	<b>Western world (Mid 15<sup>th</sup> Centurey to 1870)</b>
<b>विषय समूह का शीर्षक</b>	<b>पाश्चात्य विश्व (15 वीं शताब्दी के मध्य से 1870 ई. तक)</b>
<b>Max. Marks / अधिकतम अंक</b>	<b>42 1/2 Regular / 50 Private</b>

**Particular / विवरण**

<b>Unit</b>		<b>Syllabus</b>	<b>periods</b>
<b>Unit I</b>	<b>English</b>	The Beginning of Modern Era- Renaissance, Decline of Feudalism, and Counter Reformation, Rise of the absolute State- Spain, France and Britain	18
	<b>हिन्दी</b>	आधुनिक युग का प्रारम्भ— पुनर्जागरण, समान्तवाद का पतन। धर्म सुधार एवं प्रतिधर्म सुधार, निरंकुश राज्यों का उदय—स्पेन, फ्रांस ब्रिटेन।	
<b>Unit II</b>	<b>English</b>	Economic Revolution of the modern West- Mercantilism and Commercial Revolution, Beginning of Colonialism, Industrial Revolution.	18
	<b>हिन्दी</b>	आधुनिक पश्चिम की आर्थिक क्रांति—वाणिज्यवाद और व्यापारिक क्रांति, उपनिवेशवाद का प्रारम्भ। औद्योगिक क्रांति।	
<b>Unit III</b>	<b>English</b>	Glorious Revolution of 1688 A.D. American Revaluation (1776 A.D.) Causes and Effects- French Revolution- Nature, Causes And Effects.	18
	<b>हिन्दी</b>	1688 ई. की गौरवपूर्ण क्रांति, अमेरिका की क्रांति— 1766 ई. कारण एवं प्रभाव। फ्रांसीसी क्रांति (1789 ई.) प्रकृति, कारण एवं प्रभाव।	
<b>Unit IV</b>	<b>English</b>	Age of Napoleon Bonaparte- Rise and Fall, Vienna Congress (1815) Age of Metternich, Revolution of 1830 and 1848 A.D. and their impact over Europe, Eastern Question up to Crimean war.	18
	<b>हिन्दी</b>	नेपोलियन बोनापार्ट का युग – उसका उत्थान और पतन, वियना कांग्रेस (1815 ई.) मेटर्निख युग, सन् 1830 ई और 1848 ई. की क्रांति एवं यूरोप पर उसका प्रभाव, पूर्वी समस्या क्रीमिया युद्ध तक।	



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<b>Unit V</b>	<b>English</b>	Liberalism in England- Act of 1832 and Chartist Movement, Act of 1867 A.D. American Civil War, Napoleon III Unification Of Germany and Italy.	18
	<b>हिन्दी</b>	इंग्लैण्ड में उदावास। सन् 1832 ई. का अधिनियम, चार्टिस्ट आन्दोलन, 1867 ई. का अधिनियम। अमेरिका का गृहयुद्ध, नेपोलियन III जर्मनी और इटली का एकीकरण।	

<b>अनुशंसित पुस्तकें Recommendation Books</b>	<b>हिन्दी</b>	<ul style="list-style-type: none"> <li>● सी.डी. हेजन – यूरोप का इतिहास</li> <li>● ग्रान्ट एवं टेम्परले – यूरोप का इतिहास</li> <li>● दीनानाथ वर्मा – यूरोप का इतिहास</li> <li>● भटनागर एवं गुप्त – अर्वाचीन यूरोप का इतिहास</li> <li>● डॉ. विमल चन्द्र पाण्डेय – यूरोप का इतिहास</li> <li>● डॉ. मनाजिर अहमद – यूरोप का इतिहास</li> <li>● बालकृष्ण पंजाबी – फ्रांस की क्रान्ति</li> <li>● डॉ. भगवान सिंह वर्मा – विश्व इतिहास</li> <li>● मथुरालाल शर्मा – यूरोप का इतिहास भाग 1-2</li> <li>● पार्थसारथी एवं गुप्ता – यूरोप का इतिहास</li> <li>● देवेन्द्र सिंह चौहान – यूरोप का इतिहास</li> <li>● सी.डी.एम. कैटलबी – आधुनिक यूरोप</li> <li>● बी.एन. मेहता – यूरोप का इतिहास</li> </ul>
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**CHRIST COLLEGE, BHOPAL**

**Class / कक्षा**

**B.A 1<sup>st</sup> Year / बी.ए प्रथम वर्ष**

**Paper / प्रश्न पत्र**

**I<sup>st</sup> /प्रथम**

**Subject / विषय**

**History / इतिहास**

**Title of Subject Group**

**History of India (1200 to 1739 A.D.)**

**विषय समूह का शीर्षक**

**भारत का इतिहास (1200 से 1739 ई. तक)**

**Max. Marks / अधिकतम अंक**

**42 1/2 Regular / 50 Private**

**Particular / विवरण**

<b>Unit</b>		<b>Syllabus</b>	<b>periods</b>
<b>Unit I</b>	<b>English</b>	Sources of medieval Indian History. Foundation and consolidation of the Delhi sultanate- Qutubuddin Aibak and Iltutmish, Razia and Balban. Alauddin Khilji, his conquests and reforms the Mongal invasion.	18
	<b>हिन्दी</b>	मध्यकालीन भारतीय इतिहास के स्रोत। दिल्ली सल्तनत की स्थापना एवं सुदृढीकरण- कुतुबुद्दीन ऐबक, इल्तुतमिश रजिया सुल्तान, बलबन। अलाउद्दीन खिलजी की विजय एवं सुधार। मंगोल आक्रमण।	
<b>Unit II</b>	<b>English</b>	Mohammad bin Tuqhlug and Firozshah Tughluq. Disintegration of Delhi Sultanat. Vijayanagar and Bahamani kingdoms. Timpus Invasion and its impact. Invasion of the mughals, Babur, Humayan and Sher shah suri. Role of Rana Kumbha and Rana Sanga in Indian history.	18
	<b>हिन्दी</b>	मोहम्मद बिन तुगलक और फिरोजशाह तुगलक। दिल्ली सल्तलत का विकेन्द्रीकरण, विजयनगर एवं बहमनी साम्राज्य। तैमूर आक्रमण और उसका प्रभाव। मुगल आक्रमण- बाबर, हुमायूँ और शेरशाह सूरी। भारतीय इतिहास में राणा कुम्भा और राणा सांगा की भूमिका।	
<b>Unit III</b>	<b>English</b>	Akbar - Consolidation and territorial expansion of the Mughal empire, his religious and Rajput Policy, Jahangir Shahjahan, Mugal-Sikh relations. Rise of Marathas, Shivaji- His conquests and administration. Aurangzeb and the decline of the Mughal empire, Nadir Shah's invasion and its impact.	18
	<b>हिन्दी</b>	अकबर-मुगल साम्राज्य सुदृढीकरण एवं विस्तार-उसकी धार्मिक एवं राजपूत नीति। जहांगीर और शाहजहां, मुगल-सिक्ख संबंध। मराठों का उत्कर्ष, शिवाजी की विजय एवं उनका प्रशासन। औरंगजेव और मुगल साम्राज्य का पतन, नादिशाह का आक्रमण	

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		एवं उसके प्रभाव।	
<b>Unit IV</b>	<b>English</b>	Socio- Religious life during the Sultanat period, Bhakti and sufi movements. The sant Tradition in; Indian. Sultanat Period, Agriculture Industry, Trade, Economic and Administrative system.	18
	<b>हिन्दी</b>	सल्तनतकालीन सामाजिक व धार्मिक जीवन भक्ति एवं सूफी आन्दोलन। भारत में संत परम्परा। सल्तनत काल –कृषि, उद्योग व्यापार, आर्थिक और प्रशासनिक व्यवस्था।	
<b>Unit V</b>	<b>English</b>	Mughal administration, Mansabdari System, Social and religious life, Status of women, Economic life, Agriculture, Trade, Commerce and Architecture during Mughal Period Role of Rani Durgawati, Jijabai and Chandbibi in history.	18
	<b>हिन्दी</b>	मुगल प्रशासन, मनसबदारी व्यवस्था, सामाजिक एवं धार्मिक जीवन, स्त्रियों की स्थिति, मुगल काल में आर्थिक जीवन, कृषि, व्यापार वाणिज्य एवं स्थापत्य कला। इतिहास में रानी दुर्गावती, जीजाबाई एवं चांदबीबी की भूमिका	

<b>अनुशंसित पुस्तकें Recommendation Books</b>	<b>हिन्दी</b>	<ul style="list-style-type: none"> <li>• डॉ. आर्शीवादी लाल श्रीवास्तव – सल्तनतकालीन भारत</li> <li>• डॉ. आर्शीवादी लाल श्रीवास्तव – मध्यकालीन भारत का इतिहास</li> <li>• इब्ने हसन मुगल ' मुगल साम्राज्य का ढांचा</li> <li>• डॉ. किशोरी शरण लाल– खिलजीवंश</li> <li>• डॉ. ऐ.वी. पाण्डेय – मध्यकालीन भारत का इतिहास</li> <li>• डॉ. एल.पी. शर्मा – मुगलकालीन भारत</li> <li>• डॉ. राधेशरण – मध्यकालीन भारतीय समाज एवं संस्कृति</li> <li>• आर.पी त्रिपाठी मुगल साम्राज्य का उत्थान एवं पतन</li> <li>• डॉ. सतीश चन्द्र – मध्यकालीन भारत में इतिहास लेखन, धर्म और राज्य का स्वरूप।</li> <li>• डॉ. राधेशरण – मध्यकालीन भारत का इतिहास</li> <li>• हरीशचन्द्र वर्मा – मध्यकालीन भारत भाग 1 एवं 2</li> <li>• सर जादूनाथ सरकार की – मराठों का इतिहास</li> <li>• Sir Jadunath Sarkar - History Of Marathas.</li> </ul>
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**B.A IInd Year / बी.ए प्रथम वर्ष**

<b>Paper / प्रश्न पत्र</b>	<b>IInd Year</b>
<b>Subject / विषय</b>	<b>History / इतिहास</b>
<b>Title of Subject Group</b>	<b>Main Currents of World History from 1871 to 1945 A.D.</b>
विषय समूह का शीर्षक तक	विश्व इतिहास की प्रमुख धाराएं 1871 से 1945
<b>Max. Marks / अधिकतम अंक</b>	<b>42 1/2 Regular / 50 Private</b>

**Particular / विवरण**

**Objective - Imperialism and colonialism were caused as a bye product of nationalism and industrial revolution in Europe. This laid basis for a well defined capitalism. Ideological clashes between nations resulted in the two world wars. In this period Russian Revolution as well as anti-imperial and colonial struggle took place. A good understanding of all the above phenomenon has to be made.**

उद्देश्य- यूरोप में राष्ट्रवाद तथा औद्योगिक क्रान्ति के परिणाम साम्राज्यवाद तथा उपनिवेशवाद के रूप में सामने आये। उपरोक्त के कारण स्पष्ट परिभाषित पूंजीवाद का प्रादुर्भाव हुआ। राष्ट्रों के वैचारिक मतभेदों के कारण दो विश्व युद्ध हुए। इस विवेच्य काल में रूसी क्रान्ति हुई तथा साम्राज्यवाद और उपनिवेशवाद के विरुद्ध संघर्ष भी हुआ। अध्ययन के उपरोक्त सभी घटनओं की अच्छी समझ अपेक्षित है।

Unit		Syllabus	periods
<b>Unit I</b>	<b>English</b>	Third Republic of France, Kaiser William I, Domestic and foreign policy of Bismarck. Kaiser William II,	<b>18</b>
	हिन्दी	फ्रांस का तृतीय गणतंत्र। केसर विलियम प्रथम, बिस्मार्क की गृह एवं विदेशनीति। केसर विलियम द्वितीय।	
<b>Unit II</b>	<b>English</b>	Africa and Turkey - Scramble for Africa Eastern Question, Russo- Turkey war, Berlin Congress (1878), Young Turk Movement and the Balkan wars I and II, Russian Revolution of 1905.	<b>18</b>
	हिन्दी	अफ्रीका एवं तुर्की-अफ्रीका का विभाजन, पूर्वी समस्या, रूस-तुर्की युद्ध, बर्लिन कांग्रेस (1878), यूवा तुर्क आन्दोलन, बाल्कन युद्ध प्रथम एवं द्वितीय 1905 की रूस की क्रान्ति।	
<b>Unit III</b>	<b>English</b>	Europe - First World war- Causes, Results and Effects, Russian Revolution 1917, Wilson's fourteen	<b>18</b>

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		principles, Paris peace conference, Treaty of Versailles, League of Nations.	
	हिन्दी	यूरोप – प्रथम विश्व युद्ध—कारण, परिणाम एवं प्रभाव। 1917 की रूस की क्रान्ति। विल्सन के चौदह सूत्र, पेरिस का शान्ति सम्मेलन एवं वर्साय की संधि, राष्ट्र संघ।	
Unit IV	English	China and Japan Imperialism and colonialism in China and Japan, First and Second Opium wars, Taiping rebellion, Boxer movement, Chinese Revolution- 1911. Demands for concessions in China, Japan- the Meiji Restoration, Modernization of Japan, Rise of Militarism, Russo Japanese war (1905). China Japanese war 1937.	18
	हिन्दी	चीन और जापान – चीन और जापान में उपनिवेशवाद और समाज्यवाद। प्रथम व द्वितीय अफीम युद्ध ताईपिंग विद्रोह, बॉक्सर विद्रोह, चीनी क्रान्ति 1911, जापान में मेईजी पुर्नस्थापना, आधुनिकरण, सैन्यवाद का उदय, चीन—जापान युद्ध 1894 रूस जापान युद्ध 1905, चीन—जापान युद्ध 1937।	
Unit V	English	Fascism in Italy, Mussolini's Internal and foreign policy Nazism and Germany, Internal and foreign policy of Hitler, Causes, result and effects of the world war II.	18
	हिन्दी	इटली में फांसीवाद, मुसोलिनी की गृह एवं विदेश नीति जर्मनी में नाजीवाद, हिटलर की गृह एवं विदेश नीति, द्वितीय विश्वयुद्ध – कारण, परिणाम एवं प्रभाव।	

<b>अनुशंसित पुस्तकें</b> <b>Recommendation</b> <b>Books</b>	<b>हिन्दी</b>	<ul style="list-style-type: none"> <li>• जैन एवं माथुर – विश्व का इतिहास</li> <li>• सी.डी. हेजन – यूरोप का इतिहास</li> <li>• ग्रान्ट एवं टेम्परले – यूरोप का इतिहास</li> <li>• दीनानाथ वर्मा – यूरोप का इतिहास</li> <li>• भटनागर एवं गुप्त – अर्वाचीन यूरोप का इतिहास</li> <li>• डॉ. विमल चन्द्र पाण्डेय – यूरोप का इतिहास</li> <li>• डॉ. मनाजिर अहमद – यूरोप का इतिहास</li> <li>• बालकृष्ण पंजाबी – फ्रांस की क्रान्ति</li> <li>• डॉ. भगवान सिंह वर्मा – विश्व इतिहास</li> <li>• मथुरालाल शर्मा – यूरोप का इतिहास भाग 1-2</li> <li>• पार्थसारथी एवं गुप्ता – यूरोप का इतिहास</li> <li>• देवेन्द्र सिंह चौहान – यूरोप का इतिहास</li> <li>• सी.डी.एम. कैटलबी – आधुनिक यूरोप</li> <li>• बी.एन. मेहता – यूरोप का इतिहास</li> </ul>
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<b>Class / कक्षा</b>	<b>B.A III<sup>rd</sup> Year / बी.तृतीय वर्ष</b>
<b>Paper / प्रश्न पत्र</b>	<b>I<sup>st</sup> / प्रथम</b>
<b>Subject / विषय</b>	<b>History / इतिहास</b>
<b>Title of Subject Group</b>	<b>History of India From 1740 to 1857 A.D.</b>
<b>विषय समूह का शीर्षक</b>	<b>भारत का इतिहास (1740 से 1857 ई. तक)</b>
<b>Max. Marks / अधिकतम अंक</b>	<b>42 1/2 Regular / 50 Private</b>

**Particular / विवरण**

<b>Unit</b>		<b>Syllabus</b>	<b>periods</b>
<b>Unit I</b>	<b>English</b>	Political trends in the mid 18 <sup>th</sup> century, Anglo- French conflict in Karnataka, third battle of Panipat. Establishment of East India company in India, Battle of plassey and buxar, diwani of Bengal, Bihar and Orissa, dual government.	<b>18</b>
	<b>हिन्दी</b>	18 वीं शताब्दी के मध्य में राजनीतिक प्रवृत्तियां, कर्नाटक में आंग्ल, पानीपत का तृतीय युद्ध। भारत में ईस्ट, इण्डिया कम्पनी की सत्ता की स्थापना, प्लासी और बक्सर का युद्ध। बंगाल, बिहार और उड़ीसा की दिवानी द्वैध शासन।	
<b>Unit II</b>	<b>English</b>	Growth of colonial administration - warren Hastings and Lord Cornwallis, Regulating Act. Pitts's India Act. Anglo Maratha relations, Anglo Mysore relation, Wellesley and the subsidiary alliances.	<b>18</b>
	<b>हिन्दी</b>	औपनिवेशिक प्रशासन का विकास— बारेन हेस्टिंग्स तथा लार्ड कॉर्नवालिस, रेग्यूलेटिंग एक्ट, पिट्स इंडिया एक्ट, आंग्ल संबंध मैसूर संबंध लार्ड वेल्लेजली और सहायता सन्धियां।	
<b>Unit III</b>	<b>English</b>	Maharaja Ranjit Singh and Anglo - Sikh relations, Lord Hastings and British Paramountcy, Downfall of Marathas, Anglo- Burmese Relations, Anglo- Afghan relations, Lord Dalhousie and the Doctrine of Lapse his Admistraition and Reforms, First freedom Movement of 1875 - causes, Nature and result. Role of women in freedom struggle Laxmi bail Awanti bai, Jhakari Bai.	<b>18</b>
	<b>हिन्दी</b>	महाराजा रणजीत सिंह और आंग्ल सिक्ख संबंध, लार्ड, हैस्टिंग्स और ब्रिटिश सार्वभौम शासन की स्थापना। मराठाओं का पतन, आंग्ल वर्मा संबंध आग्न—अफगान संबंध, डालहौजी का व्यपगत सिद्धान्त उसका प्रशासन एवं सुधार। प्रथम स्वतंत्रता संग्राम 1857 कारण, प्रकृति और प्रमाण। 1857 के स्वतंत्रता संग्राम में महिलाओं की भूमिका – लक्ष्मीबाई, अवंतिबाई झलकारी बाई।	
<b>Unit IV</b>	<b>English</b>	India Renaissance, Socio, Religious Movements - Raja	<b>18</b>

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		Rammohan rai and Brahma Samaj, Lord William Bentinck, Status of Women, Growth of Western Education Modernization of Indian, Conspiracy of lard Macaulay, The theory of filtration.	
	हिन्दी	भारतीय पुनर्जागरण, सामाजिक एवं धार्मिक आन्दोलन – राजा साममोहन राय तथा ब्रह्म समाज , लार्ड विलियम बेंटिक महिलाओं की स्थिति, पश्चिमी शिक्षा का विकास, भारत का आधुनिकीकरण। लार्ड मैकाले का षड्यन्त्र निरस्यदन का सिद्धान्त।	
<b>Unit V</b>	<b>English</b>	British Lard Revenue Settlement- Permanent Settlement. Ryatwari and Mahalwari system condition of peasants, Rural indebtedness commercialization's of Agriculture, drain of wealth, Decline of Cottage industries.	<b>18</b>
	हिन्दी	ब्रिटिश भू-राजस्व नीति-स्थायी बंदोवस्त: रैयतवारी एवं महालवारी। कृषकों की स्थिति। ग्रामीण ऋणग्रस्तता कृषि का वाणिज्यीकरण, धन का निष्कासन, कुटीर उद्योगों का विनाश।	

<b>अनुशंसित पुस्तकें Recommendation Books</b>	हिन्दी	<ul style="list-style-type: none"> <li>• डॉ. एल.पी. शर्मा – आधुनिक भारत</li> <li>• डॉ. बी.एन. लुनिया – आधुनिक भारत का इतिहास</li> <li>• डॉ. एम.एम. जैन – आधुनिक भारत का इतिहास</li> <li>• श्रीनेत्र पाण्डेय – आधुनिक भारत का इतिहास</li> <li>• यशपाल एवं ग्रोवर – आधुनिक भारत का इतिहास</li> <li>• Dr. Vimalchandra Pandey - Struggle of Independence.</li> <li>• P.E. Roberts- History of India</li> <li>• B.L. Kurana - Modern of History</li> <li>• A.B. Keith Constitutional history of India.</li> <li>• V.D. Mahajan Modern History.</li> </ul>
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**CHRIST COLLEGE, BHOPAL**

<b>Class / कक्षा</b>	<b>B.A III<sup>rd</sup> Year / बी.तृतीय वर्ष</b>
<b>Paper / प्रश्न पत्र</b>	<b>II<sup>nd</sup> / द्वितीय</b>
<b>Subject / विषय</b>	<b>History / इतिहास</b>
<b>Title of Subject Group</b>	<b>History of India form 1858 AD to 1950 A.D</b>
<b>विषय समूह का शीर्षक</b>	<b>भारत का इतिहास (1858 ई. से 1950 ई. तक)</b>
<b>Max. Marks / अधिकतम अंक</b>	<b>42 1/2 Regular / 50 Private</b>

**Particular / विवरण**

<b>Unit</b>		<b>Syllabus</b>	<b>periods</b>
<b>Unit I</b>	<b>English</b>	Queen Victoria's Proclamation, Act of 1858, Indian Council Act 1861, Internal Administration of Lord Lytton and Ripon, Political Associations and the Indian National Congress, Indian Act of 1892.	18
	<b>हिन्दी</b>	महारानी विक्टोरिया का घोषणा पत्र, 1858 का अधिनियम, 1861 का भारतीय कौंसिल अधिनियम, लार्ड लिटन तथा लार्ड रिपन का आंतरिक प्रशासन। राजैतिक संगठन तथा भारतीय राष्ट्रीय कांग्रेस, 1892 का भारतीय राष्ट्रीय कांग्रेस 1892 का भारतीय कौंसिल अधिनियम।	
<b>Unit II</b>	<b>English</b>	Lord Curzon and the partition of Bengal, Swadeshi Movement, Moderates, extremists and revolutionaries. Government Act of India - 1909, Peasant and tribal movements, Home rule movement, Lucknow pact, rowlat Act. Jallianwalan Bagh massacre, Government of India Act 1919 and Dyarchy.	18
	<b>हिन्दी</b>	लार्ड कर्जन तथा बंगाल का विभाजन, स्वदेशी आन्दोलन, नरमदल, गमरदल एवं क्रान्तिकारी, 1909 का अधिनियम, कृषक तथा आदिवासी आन्दोलन होमरूल आन्दोलन, लखनऊ समझौता, रौलेट एक्ट, जलियावाला बाग हत्याकांड, सन् 1919 का भारत सरकार अधिनियम तथा द्वैध शासन।	
<b>Unit III</b>	<b>English</b>	Gandhi an Era. Khilafat and Non cooperation Movement swarajists. Simon Commission, Lahore congress. Civil Disobedience movement, Round Table conferences. Government of India Act 1935 and Provincial Autonomy. Quit India movement.	18
	<b>हिन्दी</b>	गांधी युग— खिलाफत तथा सहयोग आन्दोलन, स्वराज्य दल, साइमन कमीशन, लाहौर कांग्रेस, सविनय अवज्ञा आन्दोलन, गोलमेज सम्मेलन, 1935 का भारत सरकार अधिनियम तथा प्रांतीय स्वायत्तता, भारत छोड़ो आन्दोलन।	



## CHRIST COLLEGE, BHOPAL

<b>Unit IV</b>	<b>English</b>	Cripps Mission, Simple Conference, cabinet mission, Subhash Chandra Bose and the INA, Communal Politics and the partition of India. Indian Independence Act 1947. Integration of Indian Princely States. Main features of the Indian Constitution.	18
	<b>हिन्दी</b>	क्रिप्स मिशन, शिमला सम्मेलन, कैबिनेट मिशन, सुभाष चन्द्र बोस एवं आजाद हिन्द फौज साम्प्रदायिक राजनीति एवं भारत का विभाजन, भारतीय स्वाधीनता, अधिनियम 1947, रियासतों का विलीनीकरण भारतीय संविधान की प्रमुख विशेषताएं।	
<b>Unit V</b>	<b>English</b>	Indian agriculture, British famine policy, Nature of colonial economy, British Fiscal Policy and India's Economic exploitation rise of modern industry, expansion of trade and Commerce, Socio- Religious movements- Satya Shodhak Samaj, Arya Samaj, Ramkrishna Mission, Theosophical Society, Muslim reform movements. Upliftment of women, development of education, growth of Indian press.	18
	<b>हिन्दी</b>	भारतीय कृषि – ब्रिटिश अकाल नीति, उपनिवेशवादी अर्थव्यवस्था का स्वरूप, ब्रिटिश अर्थनीति और भारत का आर्थिक शोषण, आधुनिक उद्योगों का उदय, व्यापार तथा वाणिज्य का विस्तार, सामाजिक धार्मिक आन्दोलन सत्य शोधक समाज, आर्य समाज, राम कृष्ण मिशन, थियोसॉफिकल, सोसायटी, मुस्लिम सुधार आन्दोलन, महिलाओं का उत्थान, शिक्षा का विकास, भारतीय प्रेस का विकास।	

<b>अनुशंसित पुस्तकें Recommendation Books</b>	<b>हिन्दी</b>	<ul style="list-style-type: none"> <li>• जे.पी. मिश्रा – आधुनिक भारत का इतिहास</li> <li>• एस.एल. नागैरी – आधुनिक भारत।</li> <li>• बी.एल. ग्रोवर – आधुनिक भारत का इतिहास</li> <li>• बी.एल. लूनिया – आधुनिक भारत का इतिहास</li> <li>• मजूमदार, दत्त, राय चौधरी – भारत का वहतू इतिहास भाग –3</li> <li>• पी.इ. राबर्ट्स – ब्रिटिश कालीन भारत का इतिहास</li> <li>• हरिश कुमार खत्री – आधुनिक भारत का इतिहास।</li> <li>• आर.पी. अग्रवाल – भारतीय राष्ट्रीय आन्दोलन एवं संवैधानिक विकास।</li> <li>• P.E. Roberts- History of India</li> <li>• R.P Tripathi - Rise and fall of the Mughal Empire.</li> <li>• Irfan Habib - Agrarian System of The Mughals.</li> <li>• B.L. Khurana - Modern of History.</li> </ul>
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## CHRIST COLLEGE, BHOPAL

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### Foundation Course

<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Paper –I Hindi Language & Moral Values Maximum Marks: 35	Paper –I Hindi Language & Moral Values Maximum Marks: 35	Paper –I Hindi Language & Moral Values Maximum Marks: 35
Paper- II English Language Maximum Marks: 35	Paper- II English Language Maximum Marks: 35	Paper- II English Language Maximum Marks: 35
Paper- III Entrepreneurship Development Maximum Marks: 35	Paper- III Basics of Computer & Information Technology Maximum Marks: 35	Paper- III Environmental Studies Maximum Marks: 35

## CHRIST COLLEGE, BHOPAL

Class	: B.A. /B.Com
Year	: I
Subject	: Foundation Course(आधार पाठ्यक्रम )
Paper	: I
Title of Paper	:हिन्दी भाषा और नैतिक मूल्य (Hindi Language & Moral Values)
Compulsory / Optional:	Compulsory
Max. Marks	: नियमित (Hindi Language = 25 ) (Moral Values 05)+ CCE 05 = 35
<b>Particulars / विवरण</b>	

हिन्दी भाषा Unit -I	<ol style="list-style-type: none"> <li>1. स्वतंत्रता पुकारती (कविता) – जयशंकर प्रसाद</li> <li>2. पुष्प की अभिलाषा (कविता) – माखनलाल चतुर्वेदी</li> <li>3. वाक्य संरचना और अशुद्धियां (संकलित)</li> </ol>
हिन्दी भाषा Unit –II	<ol style="list-style-type: none"> <li>1. नमक का दरोगा (कहानी) –प्रेमचंद</li> <li>2. एक थे राजा भोज (निबंध) – डॉ. त्रिभुवननाथ शुक्ल</li> <li>3. पर्यायवाची , विलोम, एकार्थी, अनेकार्थी एवं शब्दयुग्म शब्द (संकलित)</li> </ol>
हिन्दी भाषा Unit –III	<ol style="list-style-type: none"> <li>1. भगवान बुद्ध (निबंध) – स्वामी विवेकानंद</li> <li>2. लेकतंत्र एक धर्म है (निबंध) – डॉ. सर्वपल्ली राधाकृष्णन</li> <li>3. नही रूकती है नदी – हीरालाल बाछोटिया</li> <li>4. पल्लवन</li> </ol>
हिन्दी भाषा Unit –IV	<ol style="list-style-type: none"> <li>1. अफसर (निबंध) – शरद जोशी</li> <li>2. हमारी सांस्कृतिक एकता (निबंध) – रामधारी सिंह दिनकर (एक भारत श्रेष्ठ भारत के अन्तर्गत)</li> <li>3. संक्षेपण (संकलित)</li> </ol>
नैतिक मूल्य Unit –V	<ol style="list-style-type: none"> <li>1. नैतिक मूल्य परिचय एवं वर्गीकरण (आलेख) – डॉ. शशि राय</li> <li>2. आचरण की सभ्यता (निबंध) – सरदार पूर्णसिंह</li> <li>3. अंतर्ज्ञान और नैतिक जीवन (लेख) – डॉ. सर्वपल्ली राधाकृष्णन</li> <li>4. अप्प दीपो भव (लेख) – स्वामी श्रद्धानंद</li> </ol>

अंक विभाजन – नियमित विद्यार्थियों के लिए कुल 30 अंक

खण्ड –अ– प्रत्येक इकाई से एक वस्तुनिष्ठ प्रश्न  $1 \times 5 = 5$

खण्ड –ब– इकाई एक से चार तक तीन लघु उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $3 \times 3 = 9$

खण्ड – स – इकाई दो से पांच तक चार दीर्घ उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $4 \times 4 = 16$

# CHRIST COLLEGE, BHOPAL

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Class : B. A. /B.Com.  
Year : I  
Subject : Foundation Course  
Paper Name : English Language  
Paper : II  
Compulsory/Optional : Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

## Particulars

### Unit 1

1. Where the mind is without fear? Rabindranath Tagore
2. The Hero R. K. Narayan
3. Tryst with Destiny: Jawaharlal Nehru
4. Indian Weavers: Sarojini Naidu
5. The Portrait of a lady: Khushwant Singh
6. The solitary Reaper: William Wordsworth

### Unit 2

Basic Language Skills: Vocabulary, Synonyms, Antonyms, Word Formation, Prefixes, Suffixes

### Unit 3

Basic Language Skills: Uncountable Nouns, verbs, Tenses, Adverbs

### Unit 4

Comprehension/ Unseen passage

### Unit 5

Composition and paragraph writing

## CHRIST COLLEGE, BHOPAL

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Class : B.A. / B.Com.  
Year : I  
Subject : Foundation Course  
Paper Name : English Language  
Paper : II  
Compulsory/Optional : Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

Question 1: Six objective type questions to be set any four to be attempted from the prescribed text (multiple choice, non- multiple choice, fill in the blanks)

1x4=4 marks

Question 2: Six short answer type to be based on the lessons, three to be attempted

2x3=6 marks

Question 3: Basic Language Skills: Vocabulary, Synonyms, Antonyms, Word formation, Prefixes, Suffixes, Confusing words, similar words with different meanings.

Basic Language Skills: Uncountable nouns, verbs, tenses, articles, adverbs.

{Ten items to be set Eight to be attempted}

8 marks

Long Answer type question

Question 4: Comprehension/ Unseen passage 6 marks

Question 5: Paragraph Writing

(Three topics to be given One to be attempted) 6 marks

## CHRIST COLLEGE, BHOPAL

Class	: B. A. /B. Com.
Year	: I
Subject	: Foundation Course
Paper	: III
Paper Name	: Entrepreneurship Development
Compulsory/Optional	: Compulsory

### Particulars

<b>Unit 1</b>	Entrepreneurship Development- Concept and Importance, Functions of Enterpriser (Entrepreneur), Goal Determination- Problems, Challenges and solutions. उद्यमिता विकास-अवधारणायें एवं महत्त्व, उद्यमी के कार्य, लक्ष्य, निर्धारण, समस्या चुनौतियाँ एवं समाधान ।
<b>Unit 2</b>	Project Proposal- Need and objects, Nature of organization, Production management, marketing management, and Consumer management. परियोजना प्रस्ताव-आवश्यकता एवं उद्देश्य-संगठन का स्वरूप, उत्पादन प्रबंध, वित्तीय प्रबंधन, विपणन एवं उपभोक्ता प्रबंधन ।
<b>Unit 3</b>	Role of Regulatory Institutions, Role of development organizations, Self Employment Oriented Schemes, Various Grant Schemes. उद्यमिता हेतु नियामक संस्थाओं की भूमिका । विकासात्मक संस्थाओं की भूमिका, स्वरोजगार मूलक योजनायें, विभिन्न अनुदान योजनायें ।
<b>Unit 4</b>	Financial Management for Project, Financial Institutions and Their role, Capital Estimation and Arrangement, Cost and Price Determination, Accounting Management. परियोजना हेतु वित्तीय प्रबंधन-पूंजी अनुमान एवं व्यवस्था, वित्तीय संस्थान तथा उनकी भूमिका, लागत एवं मूल्य निर्धारण लेखा-जोखा रखना ।
<b>Unit 5</b>	Problems of Entrepreneur- Problem relating Capital, Problem relating registration, Administration Problem and how to Overcome From Above Problems. उद्यमी की समस्याएँ: पूंजी संबंधी समस्याएँ, पूंजी करण संबंधी समस्यायें, प्रशासकीय समस्याएँ एवं उपरोक्त समस्याओं का समाधान ।

#### Note:

01 Theoretical Exam- 25 marks + Internal Evaluation- 5 marks नियमित विद्यार्थियों के लिए 25 अकों की सैद्धांतिक परीक्षा तथा 05 अकों का आंतरिक मूल्यांकन होगा ।

02 Marks Distribution-

**Section A-** One question from each unit-  $\frac{1}{2} \times 5 = 2.5$

खण्ड –अ– प्रत्येक इकाई से एक वस्तुनिष्ठ प्रश्न  $\frac{1}{2} \times 5 = 2.5$

**Section B-** one short answer type question from each unit-  $1.5 \times 5 = 7.5$

प्रत्येक इकाई से एक लघु उत्तरीय प्रश्न .....आंतरिक विकल्प के साथ  $1.5 \times 5 = 7.5$

**Section C-** One Long answer type question from each unit (with internal options)-  $3 \times 5 = 15$

खण्ड –स– प्रत्येक इकाई से एक दीर्घ उत्तरीय.... प्रश्न .....  $3 \times 5 = 15$

## CHRIST COLLEGE, BHOPAL

Class	: B.A. /B.Com
Year	: II
Subject	: Foundation Course(आधार पाठ्यक्रम)
Paper	: I
Title of Paper	: हिन्दी भाषा और नैतिक मूल्य (Hindi Language & Moral Values)
Compulsory / Optional	: Compulsory
Max. Marks	:नियमित (Hindi Language = 25 ) + (Moral Values 05) + CCE

05=35

### Particulars / विवरण

हिन्दी भाषा <b>Unit-I</b>	<ol style="list-style-type: none"><li>1. वह तोड़ती पत्थर (कविता) – सूर्यकांत त्रिपाठी निराला</li><li>2. दिमागी गुलामी (निबंध) – राहुल सांकृत्यायन</li><li>3. वर्ण – विचार (स्वर-व्यंजन, वर्गीकरण, उच्चारण स्थान)</li></ol>
हिन्दी भाषा <b>Unit-II</b>	<ol style="list-style-type: none"><li>1. नारीत्व का अभिशाप (निबंध) –महादेवी वर्मा</li><li>2. चीफ की दावत (कहानी) – भीष्म साहनी</li><li>3. विराम चिन्ह –(संकलित)</li></ol>
हिन्दी भाषा <b>Unit-III</b>	<ol style="list-style-type: none"><li>1. चली फगुनाहट बौरे आम (ललित निबंध) – विवेकी राय</li><li>2. इन्द्रधनुष का रहस्य (वैज्ञानिक लेख) – डॉ. कपूरमल जैन</li><li>3. संधि (संकलित)</li></ol>
हिन्दी भाषा <b>Unit-IV</b>	<ol style="list-style-type: none"><li>1. सपनों की उड़ान (प्रेरक निबंध) - ए. पी. जे. अब्दुल कलाम</li><li>2. हमारा सौर मण्डल (संकलित)</li><li>3. प्रमुख वैज्ञानिक आविष्कार (संकलित)</li><li>4. समास (संकलित)</li></ol>
नैतिक मूल्य <b>Unit-V</b>	<ol style="list-style-type: none"><li>1. शिकागो व्याख्यान (व्याख्यान) – स्वामी विवेकानंद</li><li>2. धर्म और राष्ट्रवाद –(लेख) महर्षि अरविन्द</li><li>3. सदगी (आत्मकथा) – महात्मा गाँधी</li><li>4. चित्त जहाँ भय शून्य (कविता) – रवीन्द्रनाथ टैगोर</li></ol>

अंक विभाजन – नियमित विद्यार्थियों के लिए कुल 30 अंक

खण्ड – अ – प्रत्येक इकाई से एक वस्तुनिष्ठ प्रश्न  $1 \times 5 = 5$

खण्ड – ब – इकाई एक से चार तक तीन लघु उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $3 \times 3 = 9$

खण्ड – स – इकाई दो से पांच तक चार दीर्घ उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $4 \times 4 = 16$

# CHRIST COLLEGE, BHOPAL

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Class : B.A. /B.Com.  
Year : II  
Subject : Foundation Course  
Paper Name : English Language  
Paper : II  
Compulsory/ Optional : Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

## Particulars

### Unit-1

1. Tree : Tina Morris
2. Night of the Scorpion: Nissim Ezekiel
3. Idgah: Premchand (translated by Khushwant Singh)
4. Letter to God: G.L. Swanteh (translated by Donald A. Yates)
5. My Bank Account: Stephen Leacock
6. God sees the truth but waits: Leo Tolstoy

### Unit-II

Basic English Language: Idioms, Proverbs and Phrasal Verbs, Tenses, Prepositions, Determiners, Verbs, Articles, Nouns & Pronouns.

### Unit-III

Short Essay on given topics

Correspondence Skills (formal & informal letters and Application)

### Unit-IV

Translation of sentences /passage English to Hindi and Hindi to English.

### Unit-V

Drafting CV



## CHRIST COLLEGE, BHOPAL

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Class : B.A./B.Com.  
Year : II  
Subject : Foundation Course  
Paper Name : English Language  
Paper : II  
Compulsory/Optional : Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

**Question 1:** Six objective type questions to be set any four to be attempted (multiple choice, non-multiple choice, fill in the blanks)

1x4=4 marks

**Question 2:** Six short answer type to be set based on the lessons three to be attempted

2x3=6 marks

**Question 3:** Basic English Language: Tenses, Prepositions, Determiners, Verbs, Articles, Nouns & Pronouns, Idioms, Proverbs and Phrasal Verbs.

8 marks

**Question 4:** Short essay on any one of the topic. (1 out of 3) 6 marks

OR

Letter /Application

**Question 5:** Translation of sentences / passage English to Hindi and Hindi to English. 6 marks

Class	- बी.ए./ बी.कॉम.
Year	- तृतीय
Subject	- आधार पाठ्यक्रम
Paper Title	- कम्प्यूटर के मूल तत्व एवं सूचना प्रौद्योगिकी
Paper	- III

**Particulars / विवरण**

**इकाई –1 कम्प्यूटर का परिचय**

**कम्प्यूटर प्रणाली के मूल संगठन** : – ब्लॉक आरेख एवं कार्य (केन्द्रीय प्रोसेसिंग इकाई, निवेश /निर्गत इकाई , भण्डारण इकाई) अभिलक्षण ; क्षमताएँ एवं सीमाएँ ।

कम्प्यूटर युक्तियों के प्रकार :- डेस्कटॉप, लैपटॉप एवं नोटबुक, स्मार्ट-फोन, टेबलेट पीसी, सर्वर, वर्कस्टेशन एवं इनके अभिलक्षण ।

प्रथमिक स्मृति एवं उसके प्रकार :-RAM, ROM, कैश स्मृति ।

निवेश युक्तियों: – कुंजीपटल माउस , ट्रैकबाल , जॉयस्टिक, डिजीटाईजर अथवा ग्राफिक टेबलेट, स्कैनर, डिजिटल कैमरा, वेब कैमरा MICR,OCR,OMR, बारकोड रीडर, ध्वनि अभिज्ञान युक्तियों, लाइट – पेन एवं टच-स्क्रीन ।

निर्गत युक्तियां :- प्रदर्शन युक्तियों (CRT,TFT,LCD,LED मल्टीमिडिया प्रोजेक्टर), विडियो मानक, VGA, SVGA, XGA आदि ; आघात प्रिंटर ( डिजीव्हील, डॉट- मैट्रिक एवं लाइन प्रिंटर ); गैर आघात प्रिंटर (इंकजेट, लेजर एवं थर्मल); प्लॉटर्स ( ड्रम एवं पलैट – बेड); स्पीकर्स ।

चुम्बकीय टेप कार्टिज टेप, डाटा ड्राइव, (आंतरिक एवं बाह्य) फ्लॉपी डिस्क, CD,VCD,CD-R,CD-RW, जिप ड्राइव, DVD,DVD-RW, यूएसबी फ्लैश ड्राइव, ब्लू रे डिस्क , स्मृति कार्ड ।

**इकाई –II परिचालन प्रणाली**

परिचालन प्रणाली के कार्य एवं प्रकार, आई –पैड एवं स्मार्ट – फोन के लिये प्रयुक्त परिचालन प्रणसलियों से परिचय ।

डॉस, विंडोज एवं लिनक्स परिचालन प्रणालियों का प्रारम्भिक ज्ञान ।

डॉस के मूल तत्व: FAT, फाइल एवं डायरेक्ट्री संरचना एवं उनके नामकरण के नियम , बूटिंग प्रक्रिया, डॉस प्रणाली की फाइलें । डॉस के आंतरिक एवं वाह्य निर्देश ।विंडोज

कें मूल तत्व (केवल प्राथमिक जानकारी): विंडोज 7 एवं 8: डेस्कटॉप, कन्ट्रोल पैनल; फाइल एवं फोल्डर का नाम परिवर्तन, स्थानांतरण, प्रतिलिपिकरण और खोज; रीसायकिल बिन से फाइल एवं फोल्डर की पुनः प्राप्ति: शॉटकट बनाना, कनेक्शन की स्थापना ।

### **इकाई –III माइक्रोसाफ्ट वर्ड**

वर्ड 2007 एवं आगामी संस्करणों द्वारा पाठ्य सामग्री का संपादन एवं फॉर्मेटिंग : टेम्पलेट द्वारा दस्तावेज बनाना, वर्ड फाइल को विभिन्न फॉर्मेटों में सुरक्षित (SAVE) करना, दस्तावेज का पूर्वावलोकन (preview), दस्तावेज को फाइल अथवा पेज पर मुद्रित करना; दस्तावेज का संरक्षण, चयनित पाठ्य सामग्री का संपादन; पाठ्य सामग्री को जोड़ना हटाना एवं स्थानांतरिक करना । दस्तावेजों की फॉर्मेटिंग : पेज लेआउट, पैराग्राफ फॉर्मेट, पाठ्य सामग्री एवं पैराग्राफ का संरक्षण, बॉडर एवं शैडिंग हैडर एवं फुटर ।

### **इकाई-IV – माइक्रोसॉफ्ट पॉवरपॉइंट और एक्सेल**

- स्लाइड मास्टर और टेम्पलेट का उपयोग करते हुए विभिन्न थीम्स और वैरिएटस् में प्रस्तुति बनाना ।
- स्लाइड के साथ कार्य करना : नई- स्लाइड बनाना, मूव करना, प्रतिलिपि बनाना, डिलीट करना डुप्लीकेट बनाना, स्लाइड ले-आउट, प्रेजेंटेशन व्यूज ।
- फॉर्मेट मेनू: फॉन्ट, पैराग्राफ, ड्राइंग और संपादन ।
- प्रस्तुति का मुद्रण: स्लाइड्स नोट्स पेजेस, हैडआउट्स और रूपरेखा की प्रिंटिंग ।
- विभिन्न फाइल स्वरूपों में प्रस्तुति का संरक्षण ।
- स्लाइड शो को प्रस्तुत करना: सेटअप स्लाइड शो एवं रीहर्स – टाइमिंग ।
- वर्कबुक और वर्कशीट के मूल तत्व: पंक्ति, स्तम्भ और सेल की अवधारणा; नई वर्कबुक को ब्लेक और टेम्पलेट की सहायता से बनाना ।
- वर्कशीट में कार्य: वर्कशीट में डाटा ( सामान्य, नंबर करन्सी, डेट टाइम, टेक्स्ट, एकाउंटिंग इत्यादि) प्रविष्ट करना: वर्कशीट का नाम बदलना, प्रतिलिपि बनाना, प्रविष्ट करना, हटाना तथा रक्षित करना ।
- पंक्ति और स्तम्भ के साथ कार्य ( डालना, हटाना, पेस्ट करना, आकार बदलना और छुपाना) सेल और सेल फॉर्मेटिंग रेंज की अवधारणा ।

**इकाई –V– इंटरनेट एवं साइबर सुरक्षा**

इंटरनेट-वर्ल्ड-वाइड-वेब, डायलअप कनेक्टिविटी, लीजड लाइन, व्ही.सेट, ब्रॉडबैंड, वायफाई, यूआरएल, डोमेन, नेम वेब-ब्राउजर (इंटरनेट एक्सप्लोरर, फायरफॉक्स, गूगल क्रोम, ऑपेरा, यूसी ब्राउजर इत्यादि); सर्च इंजन ( गूगल, बिंग Ask इत्यादि); वेबसाइट: स्थैतिक व गतिकीय; पोर्टल और वेबसाइट में अंतर ।

इमेल: खाता खोलना, मेल को भेजना, एवं प्राप्त करना, कॉन्टेक्ट्स एवं फोल्डर्स को मैनेज करना ।

साइबर शिष्टाचार, सुरक्षा और गोपनीयता

इमेल, इंटरनेट एवं सोशल नेटवर्किंग शिष्टाचार ।

वायरस और एंटीवायरस के प्रकार ।

कम्प्यूटर सुरक्षा के मुद्दे और फायरवाल व एंटीवायरस के माध्यम से सुरक्षा ।

सुरक्षित तरीके से ऑनलाइन लेन – देन का निष्पादन करना ।

**संदर्भ ग्रंथ सूची :-**

1. पी.सी. सॉफ्टवेयर फॉर विंडोज – आर के टकसाली ।
2. फन्डामेंटल ऑफ कम्प्यूटर्स – आर के सिन्हा ।
3. कम्प्यूटर टुडे – सुरेश कुमार बसन्द्रा ।
4. कम्प्यूटर्स फन्डामेंटल एंड आरकीटेक्चर – बी राम ।
5. इंटरनेट सिकियोरटी – कैन्थ इनर हीमा, 2007
6. इंटरनेट सिकियोरटी सीकरेट्स – जॉन आर वैक्का, 2007

Marks distribution for paper setters:	for Regular students	for private students
Section A: Objective type	1/2 X5 =2.5	1x5 = 5
Section B: Short Answer Type	1 ½ x = 7.5	2x5 = 10
Section C: Long Answer Type	3 x 5 = 15	3 x 5 = 15
Total	25	30

Class : B.A. /B.Com.  
Year : II  
Subject : Foundation Course  
Paper : III  
Paper Name : Fundamentals of Computer and information Technology- I  
Compulsory/ Optional: Compulsory

## Particulars

### Unit-I Introduction to Computers

**Basic Organization to Computer System-** Block diagram of Functions (Central Processing Unit, Input / Output Unit, Storage Unit), Characteristics; Capabilities & Limitations.

**Types of Computing Devices-** Desktop, Laptop & Notebook, Handheld, Smart-Phone, Tablet PC, Server, Workstation & their Characteristics.

Primary Memory & their types- RAM (DRAM, SRAM, DDR, RDRAM & EDORAM); ROM, PROM, EPROM, EEPROM; Cache Memory

### Unit- II Peripheral Devices

**Input Devices-** Keyboard, Mouse, Trackball, Joystick, Digitizer or Graphic Tablet, Scanners, Digital Camera, Web Camera, MICR, OCR, OMR, Bar-code Reader, Voice Recognition devices, Light pen & Touch Screen.

**Output Devices-** Display Devices (CRT, TFT, LCD, LED, Multimedia Projectors), Video Standard: VGA, SVGA, XGA etc; Impact Printers (Daisy Wheel, Dot Matrix & Line Printer): Non –Impact Printers (Inkjet, Laser, Thermal); Plotters (Drum & Flatbed); Speakers.

**General introduction of Cards, Ports and SMPS-** Expansion Cards (Display/Video/Graphic, Sound and Network Interface), Ports (USB, Serial and Parallel, Network), SMPS

### Unit- III Storage Devices

Magnetic Tape, Cartridge Tape, Data Drives, Hard Disk Drives (Internal and External), Floppy Disk, CD, VCD, CD-R, CD-RW, Zip Drive, DVD, DVD-RW, USB, Flash Drive, Blu-Ray Disc & Memory Cards, Brief description of above storage devices with elementary idea about their capacity and speed.

### Unit IV Operating System (OS)

Functions of Operating system. Types of Operating System. Introduction to Operating

system for i-pad & Smartphones. Elementary idea of DOS, Windows & LINUX Operating Systems.

DOS Basics- FAT, File & directory structure and naming rules, Booting process, DOS system files, Internal & external DOS commands.

Windows basics (Only elementary idea)

- (i) Windows 7 & 8- Desktop, Control Panel; Saving, Renaming, Moving Copying & Searching files & folders, Restoring from recycle Bin, Creating Shortcut, Establishing Network Connections.
- (ii) Features of Windows 8.1- Touch Screen Features, Tiles, Charms, Customizations and Apps.

LINUX basics- Features of LINUX, Starting & Shutting down Linux, Introduction to Linux files & Directory. General idea about popular mainstream Linux distribution such as Debian, Ubuntu & Fedora.

### **Unit- V Text Reading and Editing Software**

General information about PDF readers: Adobe Acrobat, Nitro, PDF-Xchange etc.

General information about application packages: Microsoft Office, Open Office & WPS office.

Text Editing and formatting using word- 2007 & onwards versions:

Creating documents using Template; Saving word file in various file formats; Previewing documents, Printing document to file/page; Protecting document; Editing of Selected Text, Inserting, Deleting and moving text.

Formatting Documents: Page Layout, Paragraph formats, Aligning Text and Paragraph, Borders and Shading, Headers and Footers.

## CHRIST COLLEGE, BHOPAL

Class	: B.A. /B.Com
Subject	: Foundation Course (आधार पाठ्यक्रम )
Paper	: I
Title of Paper	: हिन्दी भाषा और नैतिक मूल्य (Hindi Language & Moral Values)
Compulsory / Optional:	Compulsory
Max. Marks	: नियमित (Hindi Language = 25 ) + (Moral Values 05)+CCE 05 = 35

### Particulars / विवरण

हिन्दी भाषा Unit –I	1. मेरे सहयात्री (यात्रा पृतांत) – अमृतलाल बेगड 2. मध्यप्रदेश की लोक कलाएं (संकलित) 3. लोकोक्तियाँ एवं मुहावरे (संकलित)
हिन्दी भाषा Unit –II	1. जनसंचार माध्यम (प्रिन्ट,इलै. एवं सोशल मीडिया) 2. टूटते हुए (एंकाकी) –सुरेश शुक्ल चंद्र 3. संक्षिप्तियाँ
हिन्दी भाषा Unit –III	1. पत्रकारिता के विभिन्न आयाम (संकलित) 2. मध्यप्रदेश का लोक साहित्य (संकलित) 3. पत्र लेखन – आवेदन, प्रारूपण,आदेश परिपत्र, ज्ञापन, अनुस्मारक (संकलित)
हिन्दी भाषा Unit –IV	1. राजभाषा हिन्दी (संकलित) हिन्दी की संवैधानिक एवं व्यावहारिक स्थिति) 2. दूरभाष और मोबाईल (संकलित) 3. हिन्दी की शब्द सम्पदा (संकलित) 4. अनुवाद : अर्थ प्रकार एवं अभ्यास
नैतिक मूल्य Unit –V	1. विश्व के प्रमुख धर्म एवं महत्वपूर्ण विशेषताएं (हिन्दु धर्म ,जैन धर्म, बौद्ध धर्म, सिक्ख धर्म, ईसाइ धर्म, मस्लाम धर्म) 2. सत्य के साथ मेरे प्रयोग (महात्मा गाँधी की आत्म कथा का संक्षिप्त संस्करण)

अंक विभाजन – नियमित विद्यार्थियों के लिए कुल 30 अंक

खण्ड –अ– प्रत्येक इकाई से एक वस्तुनिष्ठ प्रश्न  $1 \times 5 = 5$

खण्ड –ब– इकाई एक से चार तक तीन लघु उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $3 \times 3 = 9$

खण्ड – स – इकाई दो से पांच तक चार दीर्घ उत्तरीय प्रश्न आन्तरिक विकल्प के साथ  $4 \times 4 = 16$

नोट – निर्धारित पाठ्यपुस्तक हिन्दी भाषा और नैतिक मूल्य मध्यप्रदेश हिन्दी ग्रंथ अकादमी भोपाल से प्रकाशित ।

## CHRIST COLLEGE, BHOPAL

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Class	:	B. A. /B. Com.
Year	:	III
Subject	:	Foundation Course
Paper Name	:	English Language
Paper	:	II
Compulsory/Optional	:	Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

### Unit-I

1. Stopping by Woods on a Snowy Evening: Robert Frost.
2. Cherry Tree: Ruskin Bond
3. The Axe: R.K. Narayan
4. The Selfish Giant: Oskar Wilde
5. On the Rule of the Road: A. G. Gardener
6. The song of Kabir: Translated by Tagore

### Unit-II

Transformation of Sentences, Direct-Indirect Speech, Active-Passive Voice, Confusing words, Misused words, similar words with different meaning.

### Unit-III

Report Writing, Narration Skills, Narration of Events and Situations.

### Unit- IV

Drafting of E-mails

### Unit-V

Drafting CV.



## CHRIST COLLEGE, BHOPAL

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Class : B. A. /B.Com.  
Year : III  
Subject : Foundation Course  
Paper Name : English Language  
Paper: II  
Compulsory/Optional: Compulsory

Max. Marks: 30 + Internal Assessment (5) =35

Question 1: Six objective type questions to be set any four to be attempted (multiple choice, non-multiple choice, fill in the blanks) 1x4=4 marks

Question 2: Six short answer type to be set based on the lessons three to be attempted 2x3=6 marks

Question 3: Basic Language Skills: Confusing words, similar words with different meanings, proverbs, Transformation of sentences, Direct-Indirect Speech, Active- Passive Voice (Ten to be set eight to be attempted) 8 marks

Question 4: English Language-  
Report Writing, Narration Skills- Narration of events and situations.  
6 marks

Question 5: Drafting E-mails/ Drafting CV

# CHRIST COLLEGE, BHOPAL

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## Foundation Course English

### Unit 1

(A) Six objective type questions to be set any four to be attempted from the prescribed text (multiple choice, non-multiple choice, fill in the blanks)

(B) Six short answer type to be set based on the lessons; three to be attempted.

### Unit II

Basics of English Language: Idioms, Phrases and Proverbs, Nouns, Pronouns, Tenses, Determiners, Articles, Prepositions, Phrasal Verbs

### Unit III

(I) Short Essay

(II) Correspondence Skills (Formal and informal letters, Applications)

### Unit IV

Translating of sentences/ Passages from English to Hindi and Hindi to English

### Unit V

Drafting a CV

कक्षा	—	बी.ए./ बी. कॉम
विषय	—	आधार पाठ्यक्रम
पेपर तृतीय	—III—	पर्यावरणीय अध्ययन

Max. Marks: theory 25+05 CCE

**इकाई 1 पर्यावरण एवं पारिस्थितिकीय अध्ययन**

- (क) परिभाषा एवं महत्व
- (ख) जनभागीदारी एवं जन जागरण
- (ग) पारिस्थितिकी – प्रस्तावना
- (घ) पारिस्थितिक तन्त्र – अवधारणा, घटक संरचना तथा कार्यप्रणाली ऊर्जा का प्रवाह, खाद्य श्रृंखला, खाद्य जाल, पारिस्थितिक पिरामिड तथा प्रकार ।

**इकाई 2 पर्यावरण प्रदूषण तथा जनसंख्या**

- (क) वायु, जल, ध्वनि, ताप एवं आणविक प्रदूषण – परिभाषा प्रदूषण के कारण प्रभाव एवं रोकथाम ।
- (ख) जनसंख्या – वृद्धि, राष्ट्रों के बीच अन्तर ।
- (ग) जनसंख्या – विस्फोट, परिवार कल्याण कार्यक्रम ।
- (घ) पर्यावरण और मानव स्वास्थ्य ।
- (ङ) स्वच्छता एवं घरेलू कचरे का निष्पादन ।

**इकाई 3 प्राकृतिक संसाधन, समस्याएँ तथा संरक्षण**

- (क) जल संसाधन
- (ख) वन संसाधन
- (ग) भूमि संसाधन
- (घ) खाद्य संसाधन
- (ङ) ऊर्जा संसाधन

**इकाई 4 जैव विविधता और उसका संरक्षण**

- (क) प्रस्तावना: अनुवांषिक, जातीय तथा पारिस्थितिक विविधता
- (ख) जैव विविधता का मूल्य – उपभोग्य उपयोग, उत्पादक उपयोग सामाजिक, नैतिक तथा सौन्दर्यगत मूल्य
- (ग) वृहत जैवविविधता केन्द्र के राष्ट्र रूप में भारत, राष्ट्रीय तथा स्थानीय स्तरों पर जैव विविधता ।
- (घ) जैव विविधता के खतरे – आवासीय हानि, वन्य जीवन में अनाधिकार घुसपैठ तथा मानव वन्य जीवन –संघर्ष

**इकाई 5 आपदा प्रबंधन तथा पर्यावरण संरक्षण कानून**

- (क) आपदा प्रबंधन – बाढ़, भूकंप, चक्रवात एवं भूस्खलन
- (ख) वायु तथा जल प्रदूषण – संरक्षण कानून
- (ग) वन्य प्राणी संरक्षण कानून
- (घ) पर्यावरण तथा स्वास्थ्य रक्षा में सूचना प्रौद्योगिकी की भूमिका ।

**संदर्भ पुस्तक**– मध्यप्रदेश हिन्दी ग्रंथ अकादमी, भोपाल द्वारा प्रकाशित पुस्तक ।

अंक विभाजन – नियमित विद्यार्थियों के लिए कुल 25 अंक

खण्ड अ – प्रत्येक इकाई से एक वस्तुनिष्ठ पश्न  $1/2 \times 5 = 2.5$

खण्ड ब – प्रत्येक इकाई से एक लघु उत्तरीय प्रश्न – आंतरिक विकल्प के साथ  $1.5 \times 5 = 7.5$

खण्ड ब – प्रत्येक इकाई से एक दीर्घ उत्तरीय प्रश्न आंतरिक विकल्प के साथ  $3 \times 5 = 15$

# CHRIST COLLEGE, BHOPAL

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Class	: B.A. /B.Com.
Year	: II
Subject	: Foundation Course
Paper	: III
Paper Name	: Environmental Studies
Compulsory/Optional	: Compulsory

## Particulars

### **Unit 1** Study of Environment and Ecology

- (a) Definition and Importance
- (b) Public participation and Public Awareness
- (c) Ecology- Introduction
- (d) Ecosystem- Concepts, components, structure & function, energy flow, food chain, food web, ecological pyramids and types.

### **Unit 2** Environmental Pollution and Population

- (a) Air, water, noise, heat and nuclear pollution- Definition, causes, effect and prevention of pollution
- (b) Population growth, disparities between countries.
- (c) Population explosion, family welfare programme.
- (d) Environment and human health.
- (e) Cleanliness and disposal of domestic waste

### **Unit 3** Natural resources, Problems and Conservation

- (a) Water resources
- (b) Forest resources
- (c) Land resources
- (d) Food resources
- (e) Energy resources

### **Unit 4** Bio- diversity and its Protection

- (a) Introduction- Genetic, species and ecosystem diversity.
- (b) Value of bio- diversity- Consumable use: Productive use, Social, Moral and Aesthetic Values.
- (c) India as a nation of mega bio-diversity centre, bio-diversity at national and local levels
- (d) Threats to bio-diversity- Loss of habitat, poaching of wildlife, man and wildlife conflicts

### **Unit 5** Disaster Management and Environmental laws

- (a) Disaster Management- Flood, Earthquake, cyclones and landslides
- (b) Conservation of laws for air and water pollution.
- (c) Wildlife conservation laws.
- (d) Role of information technology in protecting environment and health.